



REQUEST FOR COUNCIL ACTION

AGENDA DATE: February 12, 2024

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #155058 issued to Bunes Septic Service, Inc. on November 21, 2023 for \$1,595.00 is lost. Colleen Casey on behalf of Bunes Septic Service, Inc. has completed an Affidavit of Lost Check for the lost check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #155058, issue a new check and waive bond requirements for the check issued to Bunes Septic Service, Inc. in the amount of \$1,595.00.