



REQUEST FOR COUNCIL ACTION

AGENDA DATE: January 10, 2022

AGENDA ITEM: Consider accepting the resignation of Janell Hecimovich from the position of Police Officer.

PREPARED BY: Lynn DeGrio

BACKGROUND:

Janell Hecimovich has submitted her letter of resignation from the position of Police Officer with the Grand Rapids Police Department effective January 7, 2022.

Janell was hired on June 28, 2016 as an Administrative Assistant in the Police Department. She later added the Communications Specialist position to her title. On October 1, 2021 Janell was appointed to the position of Police Officer.

In her letter of resignation, Janell indicated that she is extremely grateful for the opportunities the City has provided. It has been a pleasure for her to get to know and work with the different departments and employees. The City has provided Janell with an environment for personal growth and continued improvement. We thank Janell for her years of service to the City of Grand Rapids and wish her the very best in her future endeavors.

Janell has indicated that she is willing to work on a part-time as-needed basis as a Hospital Security Officer until March 1, 2022, which would be very beneficial for the City.

We would also like to begin the process of filling the vacancy. We will post the position, conduct interviews, and will come back to the City Council with a request to create an eligibility list.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation of Janell Hecimovich from the position of Police Officer effective January 7, 2022, re-hire her as a part-time Hospital Security Officer until March 1, 2022 at a rate of \$21.23 per hour, and authorize City staff to begin the process of creating an eligibility list to fill the vacancy.