

Kaden D. Oldham



Chief Morgan
Grand Rapids Police Department
420 N Pokegama Ave, Grand Rapids, MN 55744
May 27th, 2026

Dear Chief Morgan,

As an applicant with almost 6 years of prior law enforcement experience, I am extremely interested in the full-time police officer position with the Grand Rapids Police Department that was posted on MN POST Board. After reviewing your departments qualifications for this position, I believe that I am a perfect fit. I have heard great things about your department and community, and I would love to be a part of it.

I graduated from [REDACTED] on [REDACTED], with an associate degree in law enforcement. I have almost 6 years of prior law enforcement experience with the Moorhead Police Department along with 3 years of experience being a Field Training Officer. I possess the skills needed to be a successful police officer.

I would like to request an interview with you so that we can discuss my qualifications and why I would be a great fit for your department. My phone number is [REDACTED]. I look forward to hearing from you. I appreciate you taking the time to look over my cover letter and resume. Thank you for your considerations.

Sincerely,

Kaden Oldham

Kaden D. Oldham



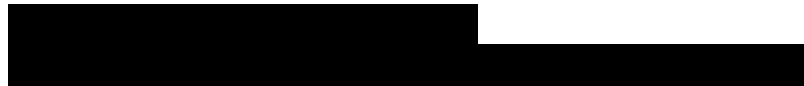
Objective

Highly motivated, skilled, and dependable candidate seeking a full-time police officer position with the Grand Rapids Police Department. Offers almost 6 years of law enforcement experience along with 3 years of other work experience.

Skills

- Motivated
- Dependable
- Hard Working
- Multitasking
- Creative
- Problem solving
- Teamwork Skills

Education



Employment History

Moorhead Police Department – Moorhead, MN



Patrol Officer

- Field training officer
- DMT certified
- Respond to calls for service
- Proactive policing
- Community-oriented policing
- Community service / Volunteering

Fargo Public Schools – Fargo, ND



Grounds Department

- Moved school property between buildings
- Brought dirt and grass seed to schools
- Delivered packages to schools
- Brought old / broken property to the landfill

Fargo Public Schools – Fargo, ND

Grounds Department

- Moved school property between buildings
- Delivered packages to schools
- Painted football and soccer fields
- Brought new wood chips to school playgrounds

Cash Wise – West Fargo, ND

Grocery Clerk

- Assisted customers
- Organized and restocked Shelves
- Pushed carts and cashiered
- Helped train new employee's

Languages

- English
- Basic understanding of Survival Spanish acquired through my schooling at

Certifications and Technological Skills

- Data Master Transportable Certified, May 2024
- Certified as an Emergency Medical Responder through the Minnesota Emergency Medical Services Regulatory Board, December 2018

Leadership Skills

- 3 Years as a Field Training Officer with the Moorhead Police Department
- 3 years of Air Force Junior Reserve Officer Training Corps (AFJROTC)

Community and Professional Engagement

- Cops vs. Kids Hockey
 - February 2023 & February 2024
- Sheriff Bergquist Memorial Service Security
 - August 2022
- Pitch, Hit, and Run Baseball
 - July 2022
- Hope Inc. Sled Hockey
 - March 2022 & February 2023
- Law enforcement club at Alexandria Technical and Community College
 - Member, August 2019 – May 2020



420 N. Pokegama Ave
Grand Rapids, MN 55744
(218)326-7606
(218)326-7608 Fax
www.cityofgrandrapidsmn.com

Employment Application

An Equal Opportunity Employer

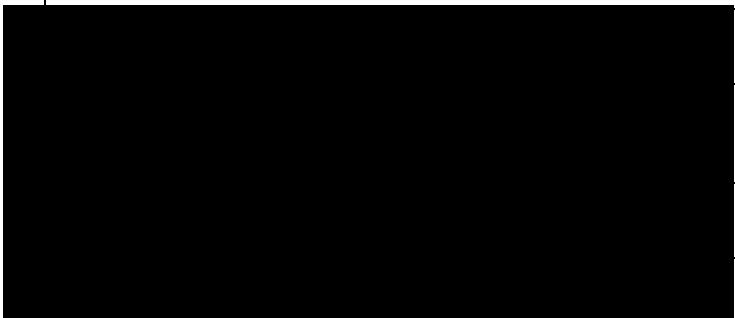
Please complete by printing in ink or typing. Application must be signed for employment consideration.

Thank you for considering employment with the City of Grand Rapids. We welcome you as an applicant and look forward to reviewing your application information. It is the City's policy to provide equal opportunity in employment. The City will not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, familial status, status with regard to public assistance, local human rights commission activity or any other basis protected by law.

Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional detail about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

The City of Grand Rapids accommodates qualified persons with disabilities in all aspects of employment, including the application process. If you believe you need a reasonable accommodation to complete the application process, please contact Human Resources at 218-326-7606.

PERSONAL INFORMATION

NAME Last	First	Middle	POSITION APPLIED FOR: Full-Time Police Officer	
			TODAY'S DATE: 05/27/26	DATE AVAILABLE TO WORK: 07/01/26
			STATUS DESIRED: ☒ Full-time ☐ Part-time ☐ Seasonal	
			EMAIL ADDRESS: 	
			Do you have a valid driver's license? (For driving positions only) YES ☒ NO ☐	
Proof of age and/or eligibility to work may be requested. ☐ ☐			Are you <u>under</u> 18 years of age? ☐ ☒	
Will your continued employment require employer sponsorship? ☐ ☒				

EDUCATIONAL INFORMATION

School Name, City and State		Major Area of Study
High School: 	Diploma ☒ YES ☐ NO GED ☐ YES ☐ NO	
College: 	Degree Completed: ☒ YES ☒ Associates ☐ Bachelors ☐ Masters ☐ Other ☐ NO # of years completed _____ Semester/Credit hours earned _____	Law Enforcement
Graduate School:	Degree Completed: ☐ YES ☐ Associates ☐ Bachelors ☐ Masters ☐ Other ☐ NO # of years completed _____ Semester/Credit hours earned _____	
Technical or Vocational Programs:	(indicate type of certificate earned)	

List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:

During my current employment with the Moorhead Police Department, I have attended multiple trainings in a variety of different fields. This includes EVOC, DMT, firearms, defensive tactics, tazer, crisis intervention, autism awareness, implicit bias, and active shooter trainings.

List any current licenses or certificates you possess which may be related to this position:

I possess a MN POST license and I am Data Master Transportable (DMT) certified.

List any current registration(s) or membership(s) related to the position for which you are applying:

EMPLOYMENT EXPERIENCE

CURRENT EMPLOYMENT INFORMATION			
EMPLOYER City of Moorhead	DATES EMPLOYED FROM TO		JOB TITLE: Full-Time Police Officer
ADDRESS 911 11th St N	06/20	06/26	NAME OF LAST SUPERVISOR: Jonathan Hanson
CITY, STATE, ZIP Moorhead, MN 56560	DESCRIBE YOUR WORK IN THIS JOB: I am currently a patrol officer with the Moorhead Police Department. I possess almost 6 years of law enforcement experience. Within those 6 years I have spent the past 3 years as a field training officer. As a police officer, I respond to calls for service, investigate reported crimes, conduct proactive policing to deter crime, and work to build community relationships.		
TELEPHONE Area Code + Number 			
May we contact this employer? ☒ Yes ☐ No			
☒ Full-time ☐ Part-time ☐ Other			
REASON FOR LEAVING: Relocating			

PREVIOUS EMPLOYMENT INFORMATION			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER Fargo Public Schools	DATES EMPLOYED FROM TO		JOB TITLE: Grounds Department
ADDRESS	06/18	08/19	NAME OF LAST SUPERVISOR: Kevin Heggeness
CITY, STATE, ZIP Fargo, ND 58103	DESCRIBE YOUR WORK IN THIS JOB: While employed with the Fargo Public Schools, I worked in the Grounds Department during the summer of 2018 and 2019 in between school years. I completed a variety of tasks in this position such as moving school property between buildings, transported dirt and grass seed to schools, delivered packages from the operations center to schools, brought old / broken property to the landfill, painted football and soccer fields, and brought woodchips to school playgrounds.		
TELEPHONE Area Code + Number 7014461000			
May we contact this employer? ☒ Yes ☐ No			
☐ Full-time ☒ Part-time ☐ Other			
REASON FOR LEAVING: Summer position			

EMPLOYER Cash Wise Grocery Store	DATES EMPLOYED FROM TO		JOB TITLE: Grocery Clerk / Meat Department
ADDRESS 755 33rd Ave E	08/16	11/17	NAME OF LAST SUPERVISOR: Stu Jerger
CITY, STATE, ZIP West Fargo, ND 58078	DESCRIBE YOUR WORK IN THIS JOB: While employed with Cash Wise, I would assist customers, organize and restock shelves, retrieve shopping carts from the parking lot, and help train new employees.		
TELEPHONE Area Code + Number 7012816002			
May we contact this employer? ☒ Yes ☐ No			
☐ Full-time ☒ Part-time ☐ Other			
REASON FOR LEAVING: High School Job			

PREVIOUS EMPLOYMENT INFORMATION CONTINUED

List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? ☐ Yes ☐ No			
☐ Full-time ☐ Part-time ☐ Other			
REASON FOR LEAVING:			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? ☐ Yes ☐ No			
☐ Full-time ☐ Part-time ☐ Other			
REASON FOR LEAVING:			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? ☐ Yes ☐ No			
☐ Full-time ☐ Part-time ☐ Other			
REASON FOR LEAVING:			

UNPAID EXPERIENCE

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? ☐ Yes ☒ No

Describe your duties:

Do you wish to apply for Veteran's Preference points: ☐ Yes ☐ No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids is "at will," and that employment may be terminated by either the City of Grand Rapids or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already offered.

With my signature below, I am providing the City of Grand Rapids authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids in writing of any changes to information reported in this application for employment.

Kaden Oldham

05/27/2026

Signature

Date

Name and number of person completing this form if other than applicant: _____