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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 11 PERIODS ENDING NOVEMBER 30, 2023

PAGE: 1
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	759,331.00	376,332.63	0.00	382,998.37	50
211-00-31-00-0200	DELINQUENT	0.00	0.00	936.93	0.00	(936.93)	100
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	40,842.39	0.00	(40,842.39)	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	759,331.00	418,111.95	0.00	341,219.05	55
TOTAL TAXES		0.00	759,331.00	418,111.95	0.00	341,219.05	55
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	82,720.20	0.00	45,279.80	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	82,720.20	0.00	45,279.80	65
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	82,720.20	0.00	45,279.80	65
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	314.96	2,000.00	2,718.97	0.00	(718.97)	136
211-00-34-00-7975	INTERNET	149.56	2,000.00	1,230.34	0.00	769.66	62
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	125.00	0.00	(25.00)	125
211-00-34-00-7982	PASSPORT PROCESSING FEE	3,220.00	18,200.00	38,850.00	0.00	(20,650.00)	213
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	72.92	500.00	584.28	0.00	(84.28)	117
TOTAL		3,757.44	28,081.00	51,553.59	0.00	(23,472.59)	184
TOTAL CHARGES FOR SERVICES		3,757.44	28,081.00	51,553.59	0.00	(23,472.59)	184

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REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	86.20	0.00	(86.20)	100
TOTAL		0.00	0.00	86.20	0.00	(86.20)	100
TOTAL FINES & FORFEITS		0.00	0.00	86.20	0.00	(86.20)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	1,417.00	1,500.00	17,329.29	0.00	(15,829.29)	1155
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	59.63	0.00	(59.63)	100
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,452.61	0.00	(152.61)	112
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	0.00	0.00	21,978.60	0.00	(21,978.60)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	484.15	0.00	2,598.98	0.00	(2,598.98)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	3,059.70	0.00	(59.70)	102
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		1,901.15	5,800.00	46,478.81	0.00	(40,678.81)	801
TOTAL MISCELLANEOUS REVENUE		1,901.15	5,800.00	46,478.81	0.00	(40,678.81)	801
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	4,452.00	4,452.00	0.00	0.00	100
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	4,452.00	4,452.00	0.00	0.00	100

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TOTAL OTHER SOURCES		0.00	4,452.00	4,452.00	0.00	0.00	100
TOTAL REVENUES:		5,658.59	925,664.00	603,402.75	0.00	322,261.25	65
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200 OPERATING TRANSFER OUT		0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010 SALARY-FULL TIME		30,806.17	401,430.00	349,576.02	0.00	51,853.98	87
211-00-75-10-1020 SALARY-FULLTIME/OVERTIME		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030 SALARY-PARTTIME		6,991.84	86,060.00	72,196.72	0.00	13,863.28	84
211-00-75-10-1040 SALARY-PARTTIME/OVERTIME		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050 CONTRACTED SERVICES		550.80	8,510.00	1,491.75	550.80	6,467.45	24
211-00-75-10-1210 PERA		2,834.87	36,429.00	31,322.94	0.00	5,106.06	86
211-00-75-10-1220 FICA		2,318.27	30,224.00	25,783.59	0.00	4,440.41	85
211-00-75-10-1250 MEDICARE		542.17	7,069.00	6,030.10	0.00	1,038.90	85
211-00-75-10-1310 HEALTH INSURANCE		9,612.00	114,444.00	104,832.00	0.00	9,612.00	92
211-00-75-10-1330 LIFE INSURANCE		22.96	232.00	225.97	0.00	6.03	97
211-00-75-10-1335 DENTAL INSURANCE		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347 VISION INSURANCE		0.52	0.00	2.53	0.00	(2.53)	100
211-00-75-10-1420 UNEMPLOYMENT		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510 WORKERS COMPENSATION		252.71	2,548.00	2,809.81	0.00	(261.81)	110
TOTAL PERSONNEL		53,932.31	686,946.00	594,271.43	550.80	92,123.77	87
SUPPLIES & MATERIALS							
211-00-75-20-2010 OFFICE SUPPLIES		0.00	8,000.00	3,596.93	28.70	4,374.37	45
211-00-75-20-2020 COPY SUPPLIES		0.00	1,500.00	877.52	0.00	622.48	59
211-00-75-20-2030 PRINTING/BINDING		0.00	1,000.00	157.29	0.00	842.71	16
211-00-75-20-2043 BINDINGS		0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060 COMPUTER SUPPLIES		0.00	3,000.00	3,101.16	0.00	(101.16)	103
211-00-75-20-2070 COMPUTER INVENTORY		0.00	2,500.00	835.72	0.00	1,664.28	33
211-00-75-20-2075 ASSETS BETWEEN \$700-\$4999		0.00	10,000.00	7,873.39	0.00	2,126.61	79

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EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2090	INVENTORIAL SUPPLIES	126.00	1,000.00	749.94	126.00	124.06	88
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	718.00	5,848.84	0.00	(5,130.84)	815
211-00-75-20-2100	OPERATING SUPPLIES	25.99	2,000.00	2,864.49	315.88	(1,180.37)	159
211-00-75-20-2110	BOOKS	3,102.03	39,000.00	45,958.89	1,986.19	(8,945.08)	123
211-00-75-20-2120	AUDIO/VISUAL	1,572.50	9,000.00	7,543.51	1,207.78	248.71	97
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,968.02	0.00	31.98	98
211-00-75-20-2140	PERIODICALS	5,586.80	7,500.00	5,548.92	5,628.58	(3,677.50)	149
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	202.13	3,000.00	2,761.12	180.25	58.63	98
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		10,615.45	90,218.00	89,685.74	9,473.38	(8,941.12)	110
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,203.10	0.00	296.90	80
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	68.72	1,000.00	751.51	34.36	214.13	79
211-00-75-30-3090	JANITORIAL SERVICES	1,700.00	20,400.00	18,700.00	1,700.00	0.00	100
211-00-75-30-3100	OTHER CONTRACTED SERVICES	100.00	12,000.00	4,575.00	545.00	6,880.00	43
211-00-75-30-3210	TELEPHONE	377.48	6,000.00	4,000.02	0.00	1,999.98	67
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	4,397.60	0.00	(897.60)	126
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	5,249.47	0.00	(5,249.47)	100
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,491.20	699.00	(190.20)	110
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	254.28	0.00	(254.28)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,125.00	9,000.00	23,375.00	0.00	(14,375.00)	260
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	27,277.08	0.00	7,722.92	78
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,505.21	0.00	494.79	75
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,626.48	0.00	6,373.52	20
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,005.00	9,500.00	9,122.32	2,005.00	(1,627.32)	117
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	9,976.61	0.00	5,023.39	67

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EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	3,683.27	0.00	(2,683.27)	368
211-00-75-30-4020	COMPUTER MAINT/REPAIR	7,600.00	9,000.00	10,440.00	0.00	(1,440.00)	116
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,849.00	0.00	1,151.00	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,741.21	0.00	2,258.79	72
211-00-75-30-4100	EQUIPMENT LEASES	119.08	1,500.00	1,392.98	0.00	107.02	93
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	30.00	0.00	(30.00)	100
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		14,095.28	148,500.00	136,857.34	4,983.36	6,659.30	96
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	7,898.00	0.00	(7,898.00)	100
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	7,898.00	0.00	(7,898.00)	100
TOTAL GENERAL ADMINISTRATION		78,643.04	925,664.00	828,712.51	15,007.54	81,943.95	91
TOTAL EXPENSES:		78,643.04	925,664.00	828,712.51	15,007.54	81,943.95	91
TOTAL FUND REVENUES		5,658.59	925,664.00	603,402.75	0.00	322,261.25	65
TOTAL FUND EXPENSES		78,643.04	925,664.00	828,712.51	15,007.54	81,943.95	91
FUND SURPLUS (DEFICIT)		(72,984.45)	0.00	(225,309.76)			
TOTAL ALL FUND REVENUES		5,658.59	925,664.00	603,402.75	0.00	322,261.25	65
TOTAL ALL FUND EXPENSES		78,643.04	925,664.00	828,712.51	15,007.54	81,943.95	91
ALL FUND SURPLUS (DEFICIT)		(72,984.45)	0.00	(225,309.76)			