



December 27, 2024

Halley Ortenblad  
6860 Re Echo Ridge Dr NE  
Remer, MN 56672

Dear Ms. Ortenblad:

I am pleased that you will be leading a series of monthly Lego programs developed for school-age children. These programs will be held 1/27/2025, 2/24/2025, 3/24/2025, and 4/28/2025.

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract, and a completed W-9 form, to the library.

My e-mail is: [wrichter@grandrapidsmn.gov](mailto:wrichter@grandrapidsmn.gov). Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter  
Library Director

These terms are acceptable:

Halley Ortenblad  
Signature

1/6/2025  
Date

Approved for the Board of Directors:

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