

**AMENDMENT NUMBER FIVE (5)  
TO  
THE MUTUAL AID AGREEMENT  
FOR THE CITY OF GRAND RAPIDS' PUBLIC WORKS DEPARTMENT  
AND THE CITY OF COHASSET PUBLIC WORKS DEPARTMENT**

**THIS AMENDMENT** is entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by the City of Grand Rapids (“Grand Rapids”) and the City of Cohasset (“Cohasset”), neighboring municipal corporations organized and existing under the laws of the State of Minnesota.

**PURPOSE**

The City of Cohasset has a need for part-time cemetery sexton services and the City of Grand Rapids has the ability to provide cemetery sexton services. Both parties have previously executed a mutual aid agreement, dated November 10, 2011. On February 21, 2014, both parties agreed to Amendment Number One (1) to provide cemetery sexton services through December 31, 2014. Amendment Number Two (2) replaced the previously expired amendment and was effective January 1, 2015 through December 31, 2017. Amendment Number Three (3) followed and was effective January 1, 2018 through December 31, 2019. Amendment Number Four (4) followed and was effective January 1, 2020 through December 31, 2022. Amendment Number Five (5) will replace the recently expired amendment and be effective January 1, 2023 through December 31, 2025.

**SERVICES**

The services shall include but not be limited to the following:

1. Sexton shall be available to the public to identify available cemetery plots for sale.
2. Coordinate disinterments, interments and re-interments.
3. Be responsible for paperwork and communications with funeral homes or families concerned.
4. Process necessary paperwork to transfer titles on plots.
5. Communicate with Cohasset Public Works to schedule burials.
6. Be accessible for day to day cemetery management tasks.

Services not provided:

Grand Rapids shall not be responsible for digging of graves, mowing, trimming and other grounds maintenance.

**FEES**

Fees to provide cemetery sexton services under this amendment shall be as follows:

January 1, 2023 through December 31, 2023	\$59.51 per hour
January 1, 2024 through December 31, 2024	\$61.30 per hour
January 1, 2025 through December 31, 2025	\$63.14 per hour

Fees for services shall be invoiced to the City of Cohasset on a monthly basis. Any unpaid invoice over 30 days of receipt shall earn interest at a rate of 1.5% per month.

**DURATION**

This amendment shall be effective on January 1, 2023 through December 31, 2025. Any party may withdraw from this amendment upon thirty (30) days written notice to the other party or parties to the agreement.

**EXECUTION**

Each party hereto has read, agreed to and executed this Amendment Number Four (4) on the date indicated.

**CITY OF GRAND RAPIDS**

**CITY OF COHASSET**

By: \_\_\_\_\_  
Mayor Dale Christy

By: \_\_\_\_\_  
Mayor Andy MacDonell

Its: \_\_\_\_\_

Its: \_\_\_\_\_