

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, December 11, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, December 11, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Kee, King, Martin, Richards, Squadroni

Absent: Teigland

Staff: Will Richter

APPROVAL OF AGENDA:

Motion to approve agenda.

Mover: Kee

Seconder: Richards

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Minutes from the 11-13-2024 Library Board meeting.

Motion to approve Minutes from the 11-13-2024 meeting.

Mover: Dobbs

Seconder: Casteel

Result: Passed unanimously

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review library financials and consider approval of Library Bill List.

Motion to pay the Library Bill List as presented.

Mover: Kee

Secunder: Richards

Result: Passed 8-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a resolution accepting donations.

4. Consider approval of a contract with Emily Lindner for a series of library programs.

Motion to approve Consent Agenda as presented.

Mover: Richards

Secunder: Dobbs

Result: Passed 8-0 via roll-call

REGULAR AGENDA:

5. Acknowledge Deb Moebakken's retirement after 8+ years of service.

Informational

6. Farewell to Library Board member Deb Kee after three terms.

Informational

UPDATES:

FRIENDS

By Richter – holiday sale made over \$1,000

FOUNDATION

By Barr – next meeting in February

STAFF REPORTS:

7. Review library reports and statistics.

The Library Director reviewed library statistics with the Board.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:28 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 8, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

DATE: 12/04/2024
 TIME: 14:52:31
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/11/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP INC	65.29
0118660	ARROWHEAD LIBRARY SYSTEM	31.60
0201428	BAKER & TAYLOR LLC	3,262.88
0212124	BLACKSTONE PUBLISHING	611.00
0221650	BURGGRAF'S ACE HARDWARE	15.99
0405500	DEMCO INC	362.12
0502705	EBSCO SUBSCRIPTION SERVICE	5,947.88
0718010	CITY OF GRAND RAPIDS	7,600.00
0914540	INNOVATIVE OFFICE SOLUTIONS LL	382.92
1205099	LEARNING OPPORTUNITIES INC	188.45
1205650	LERNER PUBLISHING GROUP, INC	22.99
1309055	MIDWEST TAPE LLC	270.79
1309495	MINUTEMAN PRESS	90.00
1401650	NARDINI FIRE EQUIPMENT CO INC	3,034.75
1801610	RAPIDS PLUMBING & HEATING INC	136.60
1821700	MICHAEL RUSSELL	3,435.00
1901535	SANDSTROM'S INC	140.23
2018680	TRU NORTH ELECTRIC LLC	695.85
2114356	UNIQUE MANAGEMENT SERVICES	174.75

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$26,469.09

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.62
0113105	AMAZON CAPITAL SERVICES	2,136.36
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	45,854.34
1015337	MICHELLE JOHNSON	81.74
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	123.54
1309335	MINNESOTA REVENUE	52.05
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.66
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,702.96
2209665	VISA	522.50
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$62,547.88

TOTAL ALL DEPARTMENTS \$89,016.97

RESOLUTION NO. 2024-13
A RESOLUTION ACCEPTING DONATIONS

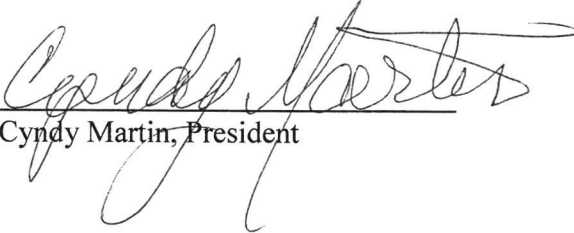
WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

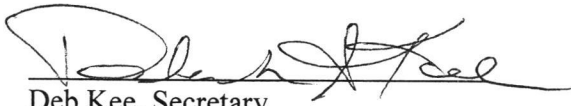
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$1,176.21

Adopted this 11th day of December 2024



Cyndy Martin, President



Deb Kee, Secretary



Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of five book club meetings developed for school age children. These programs will be held 1/27/2025, 2/24/2025, 3/24/2025, 4/28/2025 and 5/12/2025.

The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Emily Lindner
Signature

12/3/24
Date

Approved for the Board of Directors:

Candy Foster

12/11/24