

DATE: 01/03/2025
 TIME: 08:32:35
 ID: GL470004.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	765,835.00	712,836.84	0.00	52,998.16	93
211-00-31-00-0200	DELINQUENT	0.00	0.00	1,587.86	0.00	(1,587.86)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	59,293.00	65,509.07	0.00	(6,216.07)	110
TOTAL		0.00	825,128.00	779,933.77	0.00	45,194.23	95
TOTAL TAXES		0.00	825,128.00	779,933.77	0.00	45,194.23	95
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	17,820.04	0.00	(17,820.04)	100
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	58,840.76	128,000.00	142,281.12	0.00	(14,281.12)	111
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		58,840.76	128,000.00	160,101.16	0.00	(32,101.16)	125
TOTAL INTERGOVERNMENTAL		58,840.76	128,000.00	160,101.16	0.00	(32,101.16)	125
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	305.87	2,000.00	3,939.68	0.00	(1,939.68)	197
211-00-34-00-7975	INTERNET	54.40	2,000.00	1,309.71	0.00	690.29	65
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	75.25	0.00	24.75	75
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,660.00	18,200.00	36,260.00	0.00	(18,060.00)	199
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	62.74	500.00	663.02	0.00	(163.02)	133
TOTAL		3,083.01	28,081.00	50,292.66	0.00	(22,211.66)	179
TOTAL CHARGES FOR SERVICES		3,083.01	28,081.00	50,292.66	0.00	(22,211.66)	179
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	37.25	0.00	(37.25)	100
TOTAL		0.00	0.00	37.25	0.00	(37.25)	100

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TOTAL FINES & FORFEITS		0.00	0.00	37.25	0.00	(37.25)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	95.00	1,500.00	11,486.90	0.00	(9,986.90)	766
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	3,125.47	0.00	35,468.98	0.00	(35,468.98)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	84.90	0.00	1,730.68	0.00	(1,730.68)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	3,968.37	0.00	(968.37)	132
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		3,305.37	5,800.00	54,121.35	0.00	(48,321.35)	933
TOTAL MISCELLANEOUS REVENUE		3,305.37	5,800.00	54,121.35	0.00	(48,321.35)	933
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		65,229.14	987,009.00	1,044,486.19	0.00	(57,477.19)	106

EXPENSES
 GENERAL ADMINISTRATION

211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	31,841.89	415,796.00	411,074.60	0.00	4,721.40	99
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	8,188.88	91,955.00	104,113.82	0.00	(12,158.82)	113
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	838.44	8,510.00	4,307.54	0.00	4,202.46	51
211-00-75-10-1210	PERA	3,002.30	37,816.00	38,094.73	0.00	(278.73)	101
211-00-75-10-1220	FICA	2,883.42	31,481.00	31,820.59	0.00	(339.59)	101
211-00-75-10-1250	MEDICARE	674.35	7,362.00	7,441.87	0.00	(79.87)	101
211-00-75-10-1310	HEALTH INSURANCE	10,092.00	122,265.00	120,144.00	0.00	2,121.00	98
211-00-75-10-1330	LIFE INSURANCE	23.10	232.00	222.48	0.00	9.52	96
211-00-75-10-1347	VISION INSURANCE	0.66	0.00	0.00	0.00	0.00	0
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	100.01	3,032.00	2,290.67	0.00	741.33	76
TOTAL PERSONNEL		57,645.05	718,449.00	719,510.30	0.00	(1,061.30)	100
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	27.84	8,000.00	5,281.99	0.00	2,718.01	66
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	381.26	0.00	1,118.74	25
211-00-75-20-2030	PRINTING/BINDING	90.00	1,000.00	215.94	0.00	784.06	22
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	105.67	3,000.00	3,271.21	0.00	(271.21)	109
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	3,806.70	0.00	(1,306.70)	152
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	10,000.00	14,662.57	0.00	(4,662.57)	147
211-00-75-20-2090	INVENTORIAL SUPPLIES	196.89	1,000.00	1,932.85	0.00	(932.85)	193
211-00-75-20-2095	PRGM SUP & MATERIALS	150.00	1,000.00	5,587.34	0.00	(4,587.34)	559
211-00-75-20-2100	OPERATING SUPPLIES	15.99	2,000.00	3,209.20	0.00	(1,209.20)	160
211-00-75-20-2110	BOOKS	2,012.27	39,000.00	49,156.66	19.99	(10,176.65)	126
211-00-75-20-2120	AUDIO/VISUAL	527.23	9,000.00	12,784.95	0.00	(3,784.95)	142
211-00-75-20-2130	NEWSPAPERS	25.00	2,000.00	1,827.25	0.00	172.75	91
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	5,983.06	0.00	1,516.94	80
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	386.21	3,000.00	3,800.74	0.00	(800.74)	127
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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TOTAL SUPPLIES & MATERIALS		3,537.10	90,500.00	111,901.72	19.99	(21,421.71)	124
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,277.50	0.00	222.50	85
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	107.67	1,000.00	862.84	0.00	137.16	86
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	20,960.04	0.00	(0.04)	100
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	6,445.00	0.00	5,555.00	54
211-00-75-30-3210	TELEPHONE	379.28	6,000.00	4,439.71	0.00	1,560.29	74
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	3,961.05	0.00	(461.05)	113
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	4,988.54	16,000.00	12,332.02	0.00	3,667.98	77
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	227.00	0.00	(227.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,479.55	0.00	520.45	74
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	326.96	0.00	(326.96)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	1,089.00	22,000.00	25,113.00	0.00	(3,113.00)	114
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	30,682.01	0.00	4,317.99	88
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	2,159.47	0.00	(159.47)	108
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,410.26	0.00	6,589.74	18
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,530.00	9,500.00	11,644.48	0.00	(2,144.48)	123
211-00-75-30-4010	BUILDING MAINT/REPAIRS	173.36	15,000.00	6,465.73	0.00	8,534.27	43
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,907.46	0.00	(907.46)	191
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	11,109.89	0.00	(2,109.89)	123
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,871.08	0.00	1,128.92	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,818.72	0.00	2,181.28	73
211-00-75-30-4100	EQUIPMENT LEASES	124.21	1,500.00	1,465.69	0.00	34.31	98
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	270.00	0.00	(270.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		11,388.73	178,060.00	152,229.46	0.00	25,830.54	85

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EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		72,570.88	987,009.00	983,641.48	19.99	3,347.53	100
TOTAL EXPENSES:		72,570.88	987,009.00	983,641.48	19.99	3,347.53	100
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TOTAL FUND REVENUES		65,229.14	987,009.00	1,044,486.19	0.00	(57,477.19)	106
TOTAL FUND EXPENSES		72,570.88	987,009.00	983,641.48	19.99	3,347.53	100
FUND SURPLUS (DEFICIT)		(7,341.74)	0.00	60,844.71			
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TOTAL ALL FUND REVENUES		65,229.14	987,009.00	1,044,486.19	0.00	(57,477.19)	106
TOTAL ALL FUND EXPENSES		72,570.88	987,009.00	983,641.48	19.99	3,347.53	100
ALL FUND SURPLUS (DEFICIT)		(7,341.74)	0.00	60,844.71			