

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 10, 2024

5:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, JULY 10, 2024 at 5:00 PM.

Vice-Chair Richards called the meeting to order at 5:00 PM.

## CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Martin

## APPROVAL OF AGENDA:

Motion to approve agenda

Mover: Dobbs

Secunder: Kee

Result: Passed

## PUBLIC COMMENT (if anyone wishes to address the Board):

## APPROVAL OF MINUTES:

1. Consider a motion to approve 06-12-2024 Library Board Meeting Minutes.

Motion to approve minutes

Mover: Barr

Secunder: Teigland

Result: Passed

## COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of the Bill List.

Motion to approve payment of Bill List as presented

Mover: Dobbs

Secunder: Teigland

Result: Passed 7-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations to the library.
4. Consider a motion to approve payment of late bill for Wildflower Bookshop in the amount of \$1,717.10.

Motion to approve Consent Agenda

Mover: Dobbs

Secunder: Kee

Result: Passed 7-0 (roll-call)

REGULAR AGENDA:

5. Acknowledge resignation of Library Board member Elias Blocker.

Informational

6. City Works on ICTV.

Informational

7. Consider display of Police Memorial Tree.

Motion to approve Police Memorial Tree display

Mover: Dobbs

Secunder: Squadroni

Result: Passed

UPDATES:

Friends

By Teigland – book sale Friday and Saturday at CPC from 10-5

Foundation

By Barr – next meeting is scheduled for September

STAFF REPORTS:

8. Review library reports & statistics.

Director Richter reviewed library statistics

ADJOURNMENT:

Vice-Chair Richards adjourned the meeting at 5:28 PM

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 14 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 10, 2024

DATE: 07/03/2024  
 TIME: 08:38:00  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/10/2024

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	125.52
0118660	ARROWHEAD LIBRARY SYSTEM	21.00
0201428	BAKER & TAYLOR LLC	2,732.68
0212124	BLACKSTONE PUBLISHING	423.00
0221525	BUNES SEPTIC SERVICE INC	285.00
0221650	BURGGRAF'S ACE HARDWARE	17.99
0305485	CENGAGE LEARNING INC	48.78
0315455	COLE HARDWARE INC	51.98
0405500	DEMCO INC	311.61
0718010	CITY OF GRAND RAPIDS	2,186.02
0914540	INNOVATIVE OFFICE SOLUTIONS LL	88.91
1305203	APG MEDIA OF MINNESOTA, LLC	311.80
1309055	MIDWEST TAPE LLC	209.18
1309525	UNIVERSITY OF MN (MINITEX)	1,902.00
1605665	PERSONNEL DYNAMICS LLC	459.00
1612225	PLAYAWAY PRODUCTS LLC	327.20
1901535	SANDSTROM'S INC	385.93
1903340	SVL SERVICE CORPORATION	3,160.00
2114356	UNIQUE MANAGEMENT SERVICES	93.20
T001518	AARON LOFGREN	295.34

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,436.14

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.42
0113105	AMAZON CAPITAL SERVICES	511.67
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	45,917.28
1015337	MICHELLE JOHNSON	81.74
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	238.16
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.07
1618119	ISABELLA A PRATTO	200.00
1618120	MADELYN R PRATTO	200.00
1621130	P.U.C.	2,791.70
2209665	VISA	985.00
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$61,772.94

TOTAL ALL DEPARTMENTS \$75,209.08

RESOLUTION NO. 2024-7  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

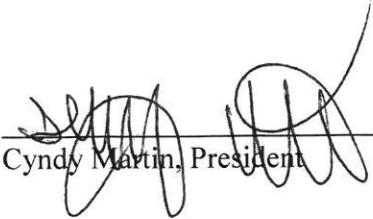
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Ann Kiehne and Lyman Loveland Fund - \$1,500.00**  
**Donation for purchase of large print books**

**Grand Rapids Area Library Foundation - \$1,996.91**


- Amazon \$275.82 for programs supplies**
- City/Central Landscape \$439.35 for picnic table project**
- Midwest Tape \$786.74 DVDs**
- Traveling Lantern \$495.00 for programming**

Adopted this 10th day of July, 2024




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Cyndy Martin, President




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Deb Kee, Secretary

RESOLUTION NO. 2024-6  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Grand Rapids Area Library Foundation - \$6,853.44**


**DVDs - \$2,836.87**

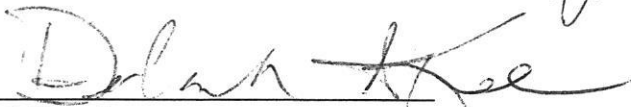
**Landscaping for picnic tables - \$1,172.77**

**Program supplies, Story Time, and Andrea Zuill Day programs - \$2,843.80 (Children's)**

**Grand Rapids Area Library Friends - \$800.00 Children's Library holiday book project**

Adopted this 12th day of June, 2024

  
Cindy Martin, President

  
Deb Kee, Secretary