



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING MINUTES
Monday, August 12, 2024
5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Tom Sutherland, Councilor Rick Blake. **ABSENT:** Councilor Molly MacGregor

STAFF: Tom Pagel, Chad Sterle, Mikki Norris, Barb Baird, Kevin Ott, Andy Morgan, Jeremy Nelson, Jeff Madsen, Travis Cole, Chery Pierzina, Rob Mattei, Jeff Carlson

PROCLAMATIONS/PRESENTATIONS:

1. Sergeant Michelle Norris Oath

Conducted swearing in and pinning for Sergeant Michelle Norris.

2. Officer Jeff Madsen Oath

Conducted swearing in and pinning for Officer Jeff Madsen.

POSITIVE HAPPENINGS IN THE CITY:

Councilor Blake acknowledged the participants in the Great Itasca Giveback.

Mayor Connelly read an email of appreciation submitted in recognition of Building Official Jon Peterson. Also noted National Night Out turnout, and expressed appreciation to City staff for assisting with Tall Timber Days.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Blake reported on RAMS meeting.

Councilor Sutherland provided up on outdoor ice project at Yanmar Arena.

Mayor Connelly notes that Safety Camp will be held August 22, 2024 at Yanmar Arena and encourages residents to sign up.

APPROVAL OF MINUTES:

3. Approve Council minutes for Monday, July 22, 2024 Regular Council meeting.

Motion made by Councilor Adams, Seconded by Councilor Sutherland to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

4. Approve the verified claims for the period July 16, 2024 to August 5, 2024 in the total amount of \$1,271,435.99.

Motion made by Councilor Sutherland, Seconded by Councilor Blake to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

5. Review and acknowledged the following minutes for Boards and Commissions:
 - ~ March 21, 2024 PCA Board
 - ~ April 3, 2024 Civic Center Advisory Board
 - ~ May 21, 2024 Golf Board
 - ~ May 29, 2024 Human Rights Commission
 - ~ June 12, 2024 Library Board
 - ~ July 11, 2024 GREDA meeting

Acknowledged all minutes as presented.

CONSENT AGENDA:

6. Consider appointing additional election judge to serve in 2024 elections.
7. Consider approving temporary liquor permit for VFW Post 1720
8. Consider entering into an Advertising Agreement with a business at Yanmar Arena.
9. Consider approving a Lease Agreement with ISD 318 for use of the City's athletic fields.
10. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check
11. Consider accepting an easement for the Round 2 Development
12. Consider adopting a resolution accepting a bench donation in memory of Desiree Sulamith Joy Randle.
Adopted Resolution 24-64
13. Consider approving temporary liquor permit for St. Joseph's Catholic Church
14. Consider increase in hourly wage for seasonal golf employee.

15. Consider approving additions to the Public Works street sweeper purchase
16. Consider a resolution approving Municipal Consent for SP 3104-61
17. Consider authorizing quotes and awarding the bid to Hawkinson Construction for the NW 5th Street Overlay Project.
18. Consider approving temporary liquor permit for United Way of 1000 Lakes
19. Consider entering into a Cleaning Services Agreement with Northwoods Cleaning Company at City Hall, Central School, and the library.
20. Consider approval of payment of \$850 to McKeon Roberts to cover appraisal costs for land purchase by the City.
21. Consider approving change order 1 and final payment in the amount of \$6,100.00 for stonework in the east lobby for the Civic Center Project
22. Consider approving the Lefty's Rental Contract utilized at National Night Out.
23. Grant Application Request – Legion Park Master Plan
- 22b. Grant resolution acceptance
Adopted Resolution 24-73

Motion made by Councilor Blake, Seconded by Councilor Adams to approve the Consent agenda as amended. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Adams, Seconded by Councilor Blake to approve the Regular agenda as amended. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

24. Consider Amendment to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) for non-represented employees

Ms. Pierzina presents background information and recommends approval.

Motion made by Councilor Adams, Seconded by Councilor Blake to approve amendment to MSRS Plan as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

25. Consider appointment of Sarah P. Phillips to the position of Police Officer with the Grand Rapids Police Department.

Postponed to August 26, 2024.

26. Consider ending Human Resource services to the GRPU

Mr. Pagel presented background information relative to Human Resources shared services. Recommending Council approve termination of the agreement.

Motion made by Councilor Adams, Seconded by Councilor Blake to discontinue shared services contract for Human Resources with GRPU. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

FIRE:

27. Consider allowing the Grand Rapids Fire department to purchase fire safety equipment.

Motion made by Councilor Blake, Seconded by Councilor Sutherland to authorize purchase of fire safety equipment as requested. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

POLICE:

28. Consider adopting a resolution accepting donations from the Blandin Foundation, Pinched Catering, Super One Foods, Sandstorms, Pepsi and Rapids Welding for 2024 National Night Out.

Motion made by Councilor Adams, Seconded by Councilor Sutherland to **adopt Resolution 24-66**, accepting donations for National Night Out from various donors. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

29. Consider adopting a resolution accepting donations from the Cohasset Fire Hook & Ladder for 2024 National Night Out.

Motion made by Councilor Blake, Seconded by Councilor Adams to **adopt Resolution 24-67**, accepting donation from Cohasset Fire Hook & Ladder. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

CITY COUNCIL:

30. Consider salary increases for Mayor and Council

The impact on budget for proposed increase would be approximately \$3 per household.

Motion made by Councilor Adams, Seconded by Councilor Blake to approve the salary increase as presented. Voting Yea: Councilor Adams, Councilor Blake. Voting Nay: Mayor Connelly, Councilor Sutherland, whereby the motion failed.

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

31. Conduct a public hearing to consider the establishment of TIF District 1-16; Unique Opportunities Downtown Housing

Mr. Mattei presents overview of proposed project, cost breakdown, and total projected cost.

Mayor Connelly noted the purpose of the public hearing and Clerk Gibeau stated that all required notices have been made and no correspondence was received by the Clerk's office.

Motion made by Councilor Adams, Seconded by Councilor Sutherland to open the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

No one from the public wished to speak, therefore the following motion was made.

Motion made by Councilor Blake, Seconded by Councilor Sutherland to close the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

COMMUNITY DEVELOPMENT:

32. Consider the adoption of a resolution approving modification to the Development Program for Development District 1 and the establishment of TIF District No. 1-16; Downtown Housing Development and the TIF Plan therefore

Motion made by Councilor Adams, Seconded by Councilor Blake to **adopt Resolution 24-68**, approving modification of Development Program for Development District 1 and the establishment of TIF District No. 1-16; Downtown Housing Development and the TIF Plan. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

33. Consider the adoption of a resolution approving a Purchase and Development Agreement and awarding the sale of, and providing the form, terms, covenants, and directions for the issuance of its Tax Increment Revenue Note (Downtown Housing Development)

Motion made by Councilor Adams, Seconded by Councilor Sutherland to **adopt Resolution 24-69**, approving a Purchase and Development Agreement and awarding the sale of, and providing the form, terms, covenants, and directions for the issuance of its Tax Increment Revenue Note (Downtown Housing Development). Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

34. Consider the adoption of a resolution authorizing interfund loan for advance of certain costs in connection with Tax Increment Financing District No. 1-16: Downtown Housing

Motion made by Councilor Blake, Seconded by Councilor Sutherland to **adopt Resolution 24-70**, authorizing interfund loan for advance of certain costs in connection with Tax Increment Financing District No. 1-16: Downtown Housing. Voting Yea: Mayor Connelly, Councilor

Adams, Councilor Sutherland, Councilor Blake

35. Consider the adoption of a resolution approving the conveyance of certain property owned by the City and Itasca County to the Grand Rapids Economic Development Authority

Motion made by Councilor Adams, Seconded by Councilor Blake to **adopt Resolution 24-71**, approving the conveyance of certain property owned by the City and Itasca County to the Grand Rapids Economic Development Authority. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

36. Consider the adoption of a resolution approving a Purchase Agreement for the purchase of real property located in the City of Grand Rapids from Independent School District No. 318

Motion made by Councilor Adams, Seconded by Councilor Blake to **adopt Resolution 24-72**, approving a Purchase Agreement for the purchase of real property located in the City of Grand Rapids from Independent School District No. 318. Voting Yea: Mayor Connelly, Councilor Adams, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 6:16 pm.

Respectfully submitted:


Kimberly Gibeau, City Clerk