

DATE: 12/04/2024  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES  
 FOR 11 PERIODS ENDING NOVEMBER 30, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
<b>REVENUES</b>							
<b>TAXES</b>							
211-00-31-00-0100	CURRENT	0.00	765,835.00	406,224.36	0.00	359,610.64	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	839.66	0.00	(839.66)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	59,293.00	59,293.01	0.00	(0.01)	100
<b>TOTAL</b>		<b>0.00</b>	<b>825,128.00</b>	<b>466,357.03</b>	<b>0.00</b>	<b>358,770.97</b>	<b>57</b>
<b>TOTAL TAXES</b>		<b>0.00</b>	<b>825,128.00</b>	<b>466,357.03</b>	<b>0.00</b>	<b>358,770.97</b>	<b>57</b>
<b>INTERGOVERNMENTAL</b>							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	83,440.36	0.00	44,559.64	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>128,000.00</b>	<b>83,440.36</b>	<b>0.00</b>	<b>44,559.64</b>	<b>65</b>
<b>TOTAL INTERGOVERNMENTAL</b>		<b>0.00</b>	<b>128,000.00</b>	<b>83,440.36</b>	<b>0.00</b>	<b>44,559.64</b>	<b>65</b>
<b>CHARGES FOR SERVICES</b>							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	157.23	2,000.00	3,633.26	0.00	(1,633.26)	182
211-00-34-00-7975	INTERNET	58.54	2,000.00	1,255.31	0.00	744.69	63
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	75.25	0.00	24.75	75
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,520.00	18,200.00	33,075.00	0.00	(14,875.00)	182
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	38.76	500.00	600.28	0.00	(100.28)	120
<b>TOTAL</b>		<b>2,774.53</b>	<b>28,081.00</b>	<b>46,684.10</b>	<b>0.00</b>	<b>(18,603.10)</b>	<b>166</b>
<b>TOTAL CHARGES FOR SERVICES</b>		<b>2,774.53</b>	<b>28,081.00</b>	<b>46,684.10</b>	<b>0.00</b>	<b>(18,603.10)</b>	<b>166</b>
<b>FINES &amp; FORFEITS</b>							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	37.25	0.00	(37.25)	100
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>37.25</b>	<b>0.00</b>	<b>(37.25)</b>	<b>100</b>

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TOTAL FINES & FORFEITS		0.00	0.00	37.25	0.00	(37.25)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	11,391.90	0.00	(9,891.90)	759
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	4,542.17	0.00	32,343.51	0.00	(32,343.51)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	83.97	0.00	1,642.09	0.00	(1,642.09)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	3,968.37	0.00	(968.37)	132
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		4,626.14	5,800.00	50,812.29	0.00	(45,012.29)	876
TOTAL MISCELLANEOUS REVENUE		4,626.14	5,800.00	50,812.29	0.00	(45,012.29)	876
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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<b>EXPENSES</b>							
<b>GENERAL ADMINISTRATION</b>							
<b>PERSONNEL</b>							
211-00-75-10-1010	SALARY-FULL TIME	47,699.49	415,796.00	379,232.71	0.00	36,563.29	91
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	12,055.10	91,955.00	95,924.94	0.00	(3,969.94)	104
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	554.88	8,510.00	3,329.36	0.00	5,180.64	39
211-00-75-10-1210	PERA	4,481.61	37,816.00	35,092.43	0.00	2,723.57	93
211-00-75-10-1220	FICA	3,648.43	31,481.00	28,937.17	0.00	2,543.83	92
211-00-75-10-1250	MEDICARE	853.28	7,362.00	6,767.52	0.00	594.48	92
211-00-75-10-1310	HEALTH INSURANCE	10,092.00	122,265.00	110,052.00	0.00	12,213.00	90
211-00-75-10-1330	LIFE INSURANCE	22.96	232.00	225.97	76.14	(70.11)	130
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	2.53	0.00	(2.53)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	201.06	3,032.00	2,190.66	0.00	841.34	72
<b>TOTAL PERSONNEL</b>		<b>79,609.33</b>	<b>718,449.00</b>	<b>661,755.29</b>	<b>76.14</b>	<b>56,617.57</b>	<b>92</b>
<b>SUPPLIES &amp; MATERIALS</b>							
211-00-75-20-2010	OFFICE SUPPLIES	362.12	8,000.00	5,227.29	31.60	2,741.11	66
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	381.26	0.00	1,118.74	25
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	125.94	0.00	874.06	13
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	0.00	3,000.00	3,165.54	0.00	(165.54)	106
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	3,806.70	0.00	(1,306.70)	152
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	10,000.00	14,662.57	0.00	(4,662.57)	147
211-00-75-20-2090	INVENTORIAL SUPPLIES	822.00	1,000.00	1,681.78	822.00	(1,503.78)	250
211-00-75-20-2095	PRGM SUP & MATERIALS	523.88	1,000.00	5,437.34	0.00	(4,437.34)	544
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	3,193.21	0.00	(1,193.21)	160
211-00-75-20-2110	BOOKS	4,705.91	39,000.00	46,698.11	3,711.23	(11,409.34)	129
211-00-75-20-2120	AUDIO/VISUAL	721.06	9,000.00	12,232.74	599.79	(3,832.53)	143
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,802.25	0.00	197.75	90
211-00-75-20-2140	PERIODICALS	5,947.88	7,500.00	5,983.06	5,947.88	(4,430.94)	159
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	199.03	3,000.00	3,414.53	169.63	(584.16)	119
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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TOTAL SUPPLIES & MATERIALS		13,281.88	90,500.00	107,812.32	11,282.13	(28,594.45)	132
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,277.50	0.00	222.50	85
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	71.78	1,000.00	755.17	35.89	208.94	79
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	19,213.37	1,746.67	(0.04)	100
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	6,195.00	400.00	5,405.00	55
211-00-75-30-3210	TELEPHONE	379.28	6,000.00	4,060.43	0.00	1,939.57	68
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	3,467.50	0.00	32.50	99
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	16,000.00	7,343.48	0.00	8,656.52	46
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	227.00	0.00	(227.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,328.10	233.00	438.90	78
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	81.74	0.00	326.96	0.00	(326.96)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,184.00	22,000.00	24,024.00	0.00	(2,024.00)	109
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	28,477.10	0.00	6,522.90	81
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	2,013.61	0.00	(13.61)	101
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,207.80	0.00	6,792.20	15
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,212.75	9,500.00	9,114.48	1,882.75	(1,497.23)	116
211-00-75-30-4010	BUILDING MAINT/REPAIRS	832.45	15,000.00	6,292.37	832.45	7,875.18	47
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,907.46	0.00	(907.46)	191
211-00-75-30-4020	COMPUTER MAINT/REPAIR	7,600.00	9,000.00	11,109.89	7,600.00	(9,709.89)	208
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,871.08	0.00	1,128.92	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,818.72	0.00	2,181.28	73
211-00-75-30-4100	EQUIPMENT LEASES	124.21	1,500.00	1,341.48	0.00	158.52	89
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	270.00	0.00	(270.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		15,482.88	178,060.00	137,642.50	12,730.76	27,686.74	84

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EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
TOTAL EXPENSES:		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
TOTAL FUND REVENUES		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
TOTAL FUND EXPENSES		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
FUND SURPLUS (DEFICIT)		(100,973.42)	0.00	(259,879.08)			
TOTAL ALL FUND REVENUES		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
TOTAL ALL FUND EXPENSES		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
ALL FUND SURPLUS (DEFICIT)		(100,973.42)	0.00	(259,879.08)			