

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, August 10, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, August 10, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair MacDonell called the meeting to order at 5:00 pm.

## CALL OF ROLL:

Present: Kee, Lassen, MacDonell, Martin, Richards, Squadroni, Tabbert, Teigland

Absent: Blocker

Staff present: Will Richter, Library Director

## APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Kee

Secunder: Richards

Result: approved 7-0

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 07-13-2022

Motion to: approve July minutes as presented

Mover: Richards

Secunder: Martin

Result: approved 7-0

COMMUNICATIONS:

2. Letter from Minnesota Department of Education certifying minimum local support requirement (City of Grand Rapids) for 2023.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Consider a motion to approve financial reports and payment of bills as presented.

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Kee

Secunder: Richards

Result: Approved 7-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

4. Donation Resolution 2022-07

Motion to: approve consent agenda accepting donation resolution 2022-07

Mover: Kee

Secunder: Teigland

Result: Approved 7-0 (roll-call)

REGULAR AGENDA:

5. Unique Management Services - Recovery Statistics  
Informational – no action taken

6. Library Board Terms  
Informational – no action taken

7. RIVERFEST update  
Motion to close the Library to the public Friday September 9<sup>th</sup> for RIVERFEST set-up.

UPDATES:

Friends of the Library

Teigland

Pop-up sale 9/9 and 9/10 at CPC

Next meeting is September

Library Foundation

Tabbert

Volunteer opportunity at RIVERFEST – email [jennider@kaxe.org](mailto:jennider@kaxe.org) to help (free ticket)!

Next meeting is 9/15 at Second Harvest Food Bank – more info at September Library Board Meeting

STAFF REPORTS:

8. Reports and Statistics  
Informational – no action taken

ADJOURNMENT:

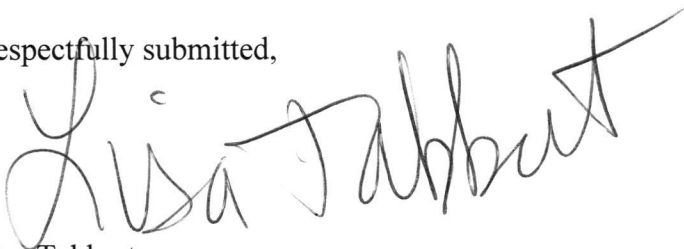
Meeting adjourned at 5:36 pm

NEXT REGULAR MEETING IS SCHEDULED FOR September 14, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST:

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in black ink and is positioned above the printed name.

Lisa Tabbert

Library Board Secretary

Item 3.

DATE: 08/03/2022  
 TIME: 14:34:22  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0113100	AMAZON.COM	611.26
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	51.85
0201428	BAKER & TAYLOR LLC	2,964.72
0205350	BEIER'S GREENHOUSE	128.03
0609525	FINDAWAY WORLD LLC	335.70
0715808	GOVCONNECTION INC	144.60
0718010	CITY OF GRAND RAPIDS	8,054.00
0914325	INGRAM ENTERTAINMENT INC.	110.60
0914540	INNOVATIVE OFFICE SOLUTIONS LL	26.50
0914800	INVEST EARLY PROJECT	500.00
1309525	UNIVERSITY OF MN (MINITEX)	1,849.00
1605665	PERSONNEL DYNAMICS LLC	137.70
1901535	SANDSTROM'S INC	347.26
1903340	SVL SERVICE CORPORATION	2,735.00
1915248	SHI INTERNATIONAL CORP	1,169.88
1920555	STOKES PRINTING & OFFICE	689.60
2000522	TNT CONSTRUCTION GROUP, LLC	402.00
2114356	UNIQUE MANAGEMENT SERVICES	69.90
2209421	VIKING ELECTRIC SUPPLY INC	317.15
T001426	SUSAN HAWKINSON	99.90

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$20,833.09

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.21
0605191	FIDELITY SECURITY LIFE	13.80
0718015	GRAND RAPIDS CITY PAYROLL	61,545.65
1301146	MARCO TECHNOLOGIES, LLC	192.30
1305725	METROPOLITAN LIFE INSURANCE CO	222.24
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	35.61
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.67
1621130	P.U.C.	3,278.03
2209665	VISA	63.95
2301700	WM CORPORATE SERVICES, INC	137.47

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$75,072.93

TOTAL ALL DEPARTMENTS \$95,906.02

RESOLUTION NO. 2022-07  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

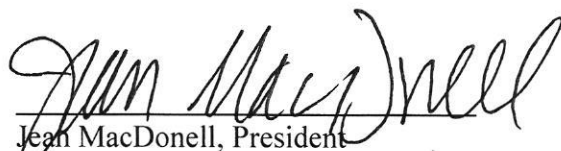
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Library Foundation - \$5,000.00 for McCarty Park concrete**

Adopted this 10th day of August, 2022

  
\_\_\_\_\_  
Lisa Tabbert, Secretary

  
\_\_\_\_\_  
Jean MacDonell, President