GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 14, 2026
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, October 14, 2026 at 5:00 PM at Grand Rapids Area Library, Meeting Room, 140 NE 2nd Street, Grand Rapids, Minnesota

CALL OF ROLL:

PRESENT
Member Ellen Teigland
Member Sheena Richards
Member Aaron Squadroni-arrived 5:04PM
Member Janelle Dobbs
Member Jennifer Barr
Member Amanda King
Member Tabbatha Litchke
Member Frieda Hall

ABSENT
Member Casteel

STAFF
Amy Dettmer, Director of Library Services

APPROVAL OF AGENDA:

Motion made by Member Teigland, Seconded by Member Dobbs. Motion passed.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 09-09-2026 Library Board meeting.

   Motion made by Member Dobbs, Seconded by Member King.

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to authorize payment of the Library Bill List.

   Motion made by Member Dobbs, Seconded by Member Litchke.
   Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke, Member Hall

   Motion passed unanimously.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a contract with Baily LaMountain for a series of 7 Lego Club programs.

4. Consider approval of a contract with Caitlyn Coons for a series of 7 Lego programs.

5. Consider adopting a resolution accepting donations.

   Motion made by Member Dobbs, Seconded by Member Barr to approve the Consent Agenda.
   Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke, Member Hall

   Motion passed unanimously.

REGULAR AGENDA:

6. Membership Agreement with Arrowhead Library System.

7. ALS Multitype Membership Agreement.

8. KAXE interview.

   Library Director Dettmer presented the ALS Membership Agreement. Dettmer and Richards and Dobbs will meet with members of the ALS Board and Executive Director on October 26 at the library to discuss updates to the agreement. A few weeks ago Dettmer went on KAXE to report on the funding situation.

UPDATES:

The Friends will have their Holiday Book Boutique on Monday, November 23 at the library. A recent bag sale in the Used Bookstore brought in $306.00.

The Foundation will meet on November 19. They continue to approve reimbursement payments to the library.

STAFF REPORTS:

9. Review library reports and statistics.

Library Director Dettmer reported:

The November Library Board meeting is scheduled for November 10 because of the Veterans' Day holiday. Board members have changed the date to Wednesday, November 18 because most people can't attend on a Tuesday night.

Creative Bug, a database, provided by ALS will be going away. Craft and Hobby through Minitex will be promoted instead.

October 8 she presented to a group at Camp Hiawatha. The presentation was general information about the library.

Getting a plaque made at Treasure Bay to honor Greg Waite's $50,000 donation to the library.

3 board members have terms expiring at the end of this year. All are eligible to serve another term. 2 of the 3 were at the meeting. 1 opted out, 1 said yes and Dettmer will check with the 3rd person.

The preliminary budget was passed on September 28 by the City Council.

A team from ALS will come to the library on October 22 to start inventory of all items in the library.

Carpet in the meeting room and high traffic areas in the library will be cleaned starting next week.

The Supporting Our Library Fund has $224,200 in it. Last week at the Women's Unconference at Sugar Lake Lodge another $4,000 plus a $4,000 match from the Lodge was raised.

She will be giving her annual report to Council on Monday, October 26.

ADJOURNMENT:

Board President Richards adjourned the meeting at 5:41PM.

NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, NOVEMBER 18, 2026 AT 5:00PM

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DETAILED REPORT

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	2244583-L	$	334.68
BLACKSTONE PUBLISHING	2244122-L	$	47.00
BLACKSTONE PUBLISHING	2245333-L	$	344.92
BLACKSTONE PUBLISHING	2245588-L	$	92.96
CENGAGE LEARNING INC	999103527626-L	$	118.50
CENGAGE LEARNING INC	999103586359-L	$	25.50
CENGAGE LEARNING INC	999103625523-L	$	49.50
CENGAGE LEARNING INC	999103649903-L	$	83.55
CITY OF GRAND RAPIDS	AR2609000586-L	$	1,550.00
GARTNER REFRIGERATION CO	110911-L	$	2,075.07
GOVCONNECTION INC	77924753-L	$	3.17
INGRAM LIBRARY SERVICES LLC	99153397-L	$	274.18
INGRAM LIBRARY SERVICES LLC	99153398-L	$	530.78
INGRAM LIBRARY SERVICES LLC	99201751-L	$	18.37
INGRAM LIBRARY SERVICES LLC	99201752-L	$	66.70
INGRAM LIBRARY SERVICES LLC	99201753-L	$	26.36
INGRAM LIBRARY SERVICES LLC	99067461-L	$	19.45
INGRAM LIBRARY SERVICES LLC	99067462-L	$	40.51
INGRAM LIBRARY SERVICES LLC	99313921-L	$	78.99
INGRAM LIBRARY SERVICES LLC	99067463-L	$	17.42
INGRAM LIBRARY SERVICES LLC	99067464-L	$	9.37
INGRAM LIBRARY SERVICES LLC	99067465-L	$	665.02
INGRAM LIBRARY SERVICES LLC	99067466-L	$	20.02
INGRAM LIBRARY SERVICES LLC	99457372-L	$	68.71
INGRAM LIBRARY SERVICES LLC	99457373-L	$	16.91
INGRAM LIBRARY SERVICES LLC	99067467-L	$	21.70
INGRAM LIBRARY SERVICES LLC	99313922-L	$	19.60
INGRAM LIBRARY SERVICES LLC	99363585-L	$	10.93
INGRAM LIBRARY SERVICES LLC	99457374-L	$	463.52
INGRAM LIBRARY SERVICES LLC	99457375-L	$	18.00
INGRAM LIBRARY SERVICES LLC	99035857-L	$	25.24
INGRAM LIBRARY SERVICES LLC	99363586-L	$	206.76
INGRAM LIBRARY SERVICES LLC	99050450-L	$	43.72
INGRAM LIBRARY SERVICES LLC	99381255-L	$	22.19
INGRAM LIBRARY SERVICES LLC	99381256-L	$	18.72
INGRAM LIBRARY SERVICES LLC	99568959-L	$	108.23
INGRAM LIBRARY SERVICES LLC	99568960-L	$	15.02
INGRAM LIBRARY SERVICES LLC	99568961-L	$	17.90
INGRAM LIBRARY SERVICES LLC	99568962-L	$	17.75

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026

DETAILED REPORT

INGRAM LIBRARY SERVICES LLC	99568963-L	$	17.95
INGRAM LIBRARY SERVICES LLC	99568964-L	$	36.51
INGRAM LIBRARY SERVICES LLC	99568965-L	$	29.96
INGRAM LIBRARY SERVICES LLC	99568966-L	$	18.12
INGRAM LIBRARY SERVICES LLC	99602352-L	$	1,023.37
INGRAM LIBRARY SERVICES LLC	99614961-L	$	42.09
INGRAM LIBRARY SERVICES LLC	99720695-L	$	26.92
INGRAM LIBRARY SERVICES LLC	99749081-L	$	141.60
INGRAM LIBRARY SERVICES LLC	99749082-L	$	33.45
INGRAM LIBRARY SERVICES LLC	99749083-L	$	17.02
INGRAM LIBRARY SERVICES LLC	99749084-L	$	11.39
INGRAM LIBRARY SERVICES LLC	99763994-L	$	109.63
INGRAM LIBRARY SERVICES LLC	99779797-L	$	20.79
INGRAM LIBRARY SERVICES LLC	99779798 -L	$	8.22
INGRAM LIBRARY SERVICES LLC	99779799-L	$	16.29
INGRAM LIBRARY SERVICES LLC	99831215-L	$	37.19
INNOVATIVE OFFICE SOLUTIONS LLC	IN5214342-L	$	137.10
JOHNSON CONTROLS FIRE PROTECTION LP	25628068-L	$	600.00
MIDWEST TAPE LLC	509340153-L	$	56.23
MIDWEST TAPE LLC	509435475-L	$	105.71
PLAYAWAY PRODUCTS LLC	549370-L	$	374.50
PLAYAWAY PRODUCTS LLC	549528-L	$	83.04
SANDSTROM'S INC	603296-L	$	100.93
SUMMIT FIRE PROTECTION	4472625-L	$	647.50
TRU NORTH ELECTRIC LLC	1639-L	$	300.00
UNIQUE MANAGEMENT SERVICES INC	6163828-L	$	104.85
VESTIS GROUP, INC	2630592633-L	$	105.07
VESTIS GROUP, INC	2630587718-L	$	105.07
VESTIS GROUP, INC	2630597094-L	$	106.06
WILLOW LEAF COMMERCIAL CLEANING LLC	1306-L	$	1,080.00
	TOTAL ALL INVOICES:	**$**	**13,083.48**

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	$	819.56
CENGAGE LEARNING INC	$	277.05
CITY OF GRAND RAPIDS	$	1,550.00
GARTNER REFRIGERATION CO	$	2,075.07
GOVCONNECTION INC	$	3.17
INGRAM LIBRARY SERVICES LLC	$	4,452.57
INNOVATIVE OFFICE SOLUTIONS LLC	$	137.10
JOHNSON CONTROLS FIRE PROTECTION LP	$	600.00
MIDWEST TAPE LLC	$	161.94
PLAYAWAY PRODUCTS LLC	$	457.54
SANDSTROM'S INC	$	100.93
SUMMIT FIRE PROTECTION	$	647.50
TRU NORTH ELECTRIC LLC	$	300.00
UNIQUE MANAGEMENT SERVICES INC	$	104.85
VESTIS GROUP, INC	$	316.20
WILLOW LEAF COMMERCIAL CLEANING LLC	$	1,080.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	**$**	**13,083.48**

CHECKS ISSUED-PRIOR APPROVAL

AMAZON CAPITAL SERVICES	1YRQ-VX9W-RQNF-L	$	8.42
AT&T	September, 2026	$	56.38
CAITLYN COONS	8/3/2026	$	50.00
DIANA MAGNER	8/26/2026	$	125.00
EMILY LINDNER	9/21/2026	$	175.00
GRAND RAPIDS PAYROLL	9/4/2026	$	22,066.20
GRAND RAPIDS PAYROLL	9/18/2026	$	22,090.54
MARCO	590248381-L	$	165.65
METROPOLITAN	September, 2026	$	84.04
METROPOLITAN	October, 2026	$	84.04
MINNESOTA ENERGY RESOURCES	0507783569-01/JuL26-L	$	40.04
MN REVENUE	August, 2026	$	48.00
MUTUAL OF OMAHA	October, 2026	$	29.97
OPERATING ENGINEERS	Oct-26	$	9,535.00
PAUL BUNYAN	4026700/SEP26 Service-L	$	200.07
PAUL BUNYAN	6464100/Lib Line Chgs/Sep	$	77.15
PUBLIC UTILITIES COMMISSION	AUG, 2026	$	2,963.58
WASTE MANAGEMENT	AUG, 2026	$	145.86

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DEPARTMENT SUMMARY REPORT

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: $ 57,944.94

TOTAL ALL DEPARTMENTS: $ 71,028.42

RESOLUTION NO. 2026-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - $1,625.29

Grand Rapids Area Library Friends - $1,600.00 (water fountain)

Sue Pulkrabek - $25.00 (unrestricted – in memory of Al Gilbertson)

Greg Waite - $50,000 (deferred revenue - 2027)

Bob & Ginny Wickman - $300.00 (unrestricted)

Steve Ewens and Becky Loomis - $1,000 (deferred revenue – 2027)

Adopted this 14th day of October 2026

Sheena Richards, President

Jennifer Barr, Secretary

GRAND RAPIDS AREA LIBRARY

Sept. 30, 2026

Caitlyn Coons
515 NW 13th Street
Grand Rapids, MN 55744

Dear Ms. Coons:

I am pleased that you will be leading a series of monthly Lego programs developed for school-age children. These programs will be held 10/7/2026, 11/4/2026, 12/2/2026, 1/6/2027, 2/3/2027, 3/3/2027, and 4/7/2027.

The Library will pay you $50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Amy Dettmer
Library Director

These terms are acceptable:

Signature

10/7/26
Date

Approved for the Board of Directors:

10/14/26

GRAND RAPIDS AREA LIBRARY

Sept. 30, 2026

Baily LaMountain
805 SE 7th Street
Grand Rapids, MN 55744

Dear Ms. LaMountain:

I am pleased that you will be leading a series of weekly Lego programs developed for school-age children. These programs will be held 10/7/2026, 11/4/2026, 12/2/2026, 1/6/2027, 2/3/2027, 3/3/2027, and 4/7/2027.

.

The Library will pay you $50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Amy Dettmer
Library Director

These terms are acceptable:

Baily LaMountain
Signature

10.7.26
Date

Approved for the Board of Directors:

10/14/26