



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: July 24, 2024

AGENDA ITEM: Consider a motion to declare a Wastewater Operations Director vacancy exists, ratify the internal posting, and authorize the external advertising, if needed, for the position.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

On July 5, 2024, Jeff Frost, Wastewater Operations Director, submitted his resignation notification effective July 23, 2024. Jeff has served GRPU as a member of the GRPU staff for the past 8.5 years. Jeff has accepted a new position with MN Rural Water, and we wish him well in his new endeavor.

Though we are currently working toward changing the hours of operation at the WWTP, we are currently not in a situation with the transition plan to not replace Jeff. As a result, we posted an internal notice of vacancy in which we received two applications. If neither applicant is selected, we will decide the next steps for filling the position.

I am recommending the Commission declare a vacancy exists, ratify the internal posting and authorize the external advertising, if needed, for the position.

RECOMMENDATION:

Declare a Wastewater Operations Director vacancy exists, ratify the internal posting, and authorize the external advertising, if needed, for the position.