



GRAND RAPIDS  
PUBLIC UTILITIES

*Service is Our Nature*

500 SE Fourth Street • Grand Rapids, Minnesota 55744

## ADMINISTRATION DEPARTMENT MONTHLY REPORT July 2024 Commission Meeting

### **Human Resources**

- Linda George, former GRPU Accounting Technician, is providing temporary, part-time accounting assistance to staff during the ERP software implementation, starting July 15, 2024.
- Jeff Frost, Wastewater Operations Director, submitted his resignation effective July 23, 2024. An internal notice of vacancy was posted and two applications were received. Interviews are being conducted next week. If neither applicant is selected, management staff will decide next steps for filling the position.

### **Public Involvement**

- Participating with IEDC and City on economic development site visits
- Electric Department participating in local Safety Camp in August
- Decision not to participate in Tall Timber Days parade this year due to conflicting staff commitments
- Participating in the City's Climate Action Advisory Committee and looking into Community Resilience Hub Grant Partnership with MNIPL, carbon-free wholesale power preferences, and plans for increasing electrification (i.e. EVs, rooftop solar, transportation fleet, building upgrades)

### **Governance**

- Evaluating and assessing feasibility and benefits of City-GRPU collaborative initiatives
- Developing improved record retention workflow for staff