



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: July 24, 2024

AGENDA ITEM: Consider a motion to confirm the hiring of Linda George as a temporary part-time accounting specialist.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

The temporary part-time accounting specialist will support the current accounting team members while they train and implement the new ERP software. Attached is the scope of services to be performed by a temporary, part-time accounting specialist.

Linda George, a previous accounting employee who retired from GRPU, has the unique historical experience of the GRPU accounting software and systems and has the necessary skills to provide the level of knowledge required to provide accounting support while the current accounting team members implement the new ERP software.

The rate of pay will be \$40.00 per hour for no more than 14 hours per week from July 1 to December 31, 2024. This is a temporary part-time position. GRPU will assess the additional need to continue a temporary part-time accounting specialist position in 2025 depending on the timeliness of the ERP software implementation and which will be determined during the 2025 budgeting process.

There is no expectation of continued employment, in this capacity, at the completion of the new ERP software implementation after a successful go live.

GRPU has sufficient funds in the 2024 ERP budget for this expense.

RECOMMENDATION:

Approve a motion to confirm the hiring of Linda George as a temporary part-time accounting specialist.