

# Supplemental Letter Agreement No. 2003-18 Amendment (2)

March 14, 2022

Mayor Christy  
City of Grand Rapids  
420 N. Pokegama Avenue  
Grand Rapids, MN 55744

RE: 21<sup>st</sup> Street SW  
City Project 2003-18  
SLA Amendment (2)

Dear Mayor Christy,

City Project 2003-18, 21<sup>st</sup> Street SW involves new street with a trail construction and new storm sewer. The project location is determined to be a connector from 21<sup>st</sup> Street SW to Oakdale Drive. The City of Grand Rapids was awarded two grants for this project. \$1,250,000 from the Local Road Improvement Program (LRIP), as well as \$139,500 from IRRRB Regional Trails Program. Our previous tasks did not include the additional design or construction engineering for MSAS requirements, which are required for LRIP funding.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) Amendment (2) to add the Additional Phase and Construction Engineering fees based on the MSAS requirements. Our estimated work scope and fees for this project are listed below.

## **SEH Work Scope**

The services included in this SLA are for Design and Construction services as listed in the Master Agreement in place between the City and SEH.

## **Proposed Project Schedule (revised)**

Advertise in Herald Review (GR – official newspaper)	March, 2022*
Bid opening	April, 2022*
Council considers award of contract	April, 2022*
Construction	May 2022
Substantial completion	Fall 2022
Final assessments	Fall 2022

\*The dates were revised to meet MSAS review timelines.


**Fee Schedule**

The fees for design and construction will be as listed in the Master Engineering Services Contract for a Reconstruction Project with MSAS requirements as an additional design fee = 1.0% of low construction bid and an additional construction fee = 1.5% of actual construction cost. The current construction estimate for this design is \$1,600,000 which equates to an estimated increase SEH design fee for the MSAS requirement of \$16,000 and an estimated increased SEH construction fee for the MSAS requirement of \$16,000.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,  
Short Elliott Hendrickson Inc.

  
\_\_\_\_\_  
Sara Christenson, PE (Lic. MN)      03.14.2022  
Date  
Client Service Manager/Project Manager

  
\_\_\_\_\_  
Robert J. Beaver, PE (Lic. MN)      03.14.2022  
Date  
Office Manager/Principal

**City of Grand Rapids Authorization:**

\_\_\_\_\_  
Kim Johnson-Gibeau      \_\_\_\_\_  
City Clerk      Date

\_\_\_\_\_  
Dale Christy      \_\_\_\_\_  
Mayor of Grand Rapids      Date

C: SEH contract file  
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