

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 09, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, July 9, 2025 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Dobbs, King, Litchke, Martin, Richards, Teigland

Absent: Casteel, Squadroni

Staff: Library Director Will Richter

APPROVAL OF AGENDA:

Motion to: approve agenda as presented.

Mover: Richards

Second: Litchke

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 06-11-2025.

Motion to: approve Minutes from 06-11-2025.

Mover: Teigland

Second: Dobbs

Result: Passed unanimously

COMMUNICATIONS:

2. E-mail from Minitex Director Maggie Snow.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Consider approval of 07-09-2025 Bill List.

Motion to: pay 07-09-2025 Bill List.

Mover: Dobbs

Second: Richards

Result: Passed 7-0 via roll-call.

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations to the library.

Motion to: approve Consent Agenda.

Mover: Dobbs

Second: Barr

Result: Passed 7-0 via roll-call.

REGULAR AGENDA:

5. Consider closing the library Friday September 5th for RiverFest set-up.

Motion to: close the library 09-05-2025 for RiverFest set-up.

Mover: Richards

Second: Litchke

Result: Passed unanimously.

6. Update on emergency sewer repair.

Informational

7. Review ALS Membership Agreement

Informational

8. Review media coverage of the GRAL funding issue.

Informational

9. Library advocacy update.

Informational

10. Library Director update.

Informational

UPDATES:

Friends

By Teigland - Book Sale is this Friday (10-6) and Saturday (9-5) at CPC.

Foundation

By Barr – Next meeting is 9/18 (5 PM) at CPC.

STAFF REPORTS:

11. Review library reports and statistics.

Library Director provided an overview of library statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:44 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 13, 2025, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 9, 2025

DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

Arrowhead LibrarySystem 00015305-L	\$	68.77
B&T 2039102311-L	\$	10.98
B&T 2039110682-L	\$	65.59
B&T 2039133645-L	\$	63.89
B&T 2039146242-L	\$	12.97
Beier's Greenhouse 000056-L	\$	389.48
Black Stone 2201116-L	\$	47.00
Bunes 8205-L	\$	285.00
Ferguson 1696705-L	\$	199.00
Gartner 104979-L	\$	2,847.05
Gartner 105042-L	\$	629.00
Ingram 88389269-L	\$	11.48
Ingram 88439293-L	\$	175.75
Ingram 88445222-L	\$	19.47
Ingram 88445223-L	\$	111.36
Ingram 88480113-L	\$	50.87
Ingram 88540358-L	\$	35.00
Ingram 88540359-L	\$	293.78
Ingram 88569410-L	\$	34.59
Ingram 88613955-L	\$	158.46
Ingram 88643907-L	\$	25.79
Ingram 88659900-L	\$	212.49
Ingram 88689758-L	\$	48.99
Ingram 88716108-L	\$	404.88
Ingram 88716109-L	\$	16.91
Ingram 88716110-L	\$	33.39
Ingram 88716111-L	\$	16.38
Ingram 88716112-L	\$	232.23
Ingram 88742698-L	\$	18.59
Ingram 88742699-L	\$	492.21
Ingram 88748166-L	\$	22.17
Ingram 88802963-L	\$	46.05
Ingram 88850707-L	\$	32.56
Ingram 88850708-L	\$	16.84
Ingram 88850709-L	\$	16.84
Ingram 88850710-L	\$	733.81
Ingram 88873996-L	\$	39.43
Ingram 88873997-L	\$	13.76
Innovative 4863992-L	\$	429.24
Innovative 4865651-L	\$	12.62
Lovdahl 11452-L	\$	781.50
Midwest Tape 507284009-L	\$	169.43
Midwest Tape 507312269-L	\$	26.99

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 9, 2025

DEPARTMENT SUMMARY REPORT

Nardini IVN00338743	\$	157.50
Northland Portables 31168-L	\$	233.00
Personnel Dynamics 54709-L	\$	127.65
Playaway 504032-L	\$	375.45
Rapids Plumbing 23695-L	\$	1,319.50
Sandstrom's 548041-L	\$	75.23
TNT 2764-L	\$	13,813.00
Tru North Electric 1573-L	\$	156.96
Unique 6140012-L	\$	46.60
Vestis 2630435701-L	\$	75.83
Vestis 2630440683-L	\$	75.83
World Book ARI0009582-L	\$	378.23

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 26,187.37

CHECKS ISSUED-PRIOR APPROVAL

PRIOR APPROVAL

AT&T Mobility	\$	64.62
Amazon	\$	133.10
Ditty Wish Ventures	\$	200.00
Fidelity Security Life	\$	6.90
Grand Rapids Payroll	\$	46,531.63
Michelle Johnson	\$	85.40
Emily Lindner	\$	150.00
Diana Magner	\$	600.00
Marco Technologies	\$	129.21
Metropolitan Life Insurance	\$	78.08
Minnesota Revenue	\$	76.54
Operating Engineers Local	\$	10,632.00
Halley Ortenblad	\$	150.00
Madelyn Pratto	\$	150.00
Paul Bunyan Communications	\$	325.13
Waste Management	\$	291.72

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 59,604.33

TOTAL ALL DEPARTMENTS: \$ 85,791.70

RESOLUTION NO. 2025-07
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

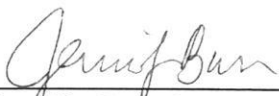
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$169.43

Adopted this 9th day of July 2025



Cyndy Martin, President



Jennifer Barr, Secretary