



## REQUEST FOR GRAND RAPIDS EDA ACTION

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**AGENDA DATE:** August 11, 2025

**STATEMENT OF ISSUE:** Consider approving a proposal for professional planning services in connection with the preparation of a master plan for Legion Park submitted by Bolton & Menk and authorize the GREDA President to execute the necessary contract for those services.

**PREPARED BY:** Rob Mattei, Executive Director

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### **BACKGROUND:**

At the July 24<sup>th</sup> GREDA meeting, Commissioners approved the issuance of a Request for Proposals for professional planning services in connection with the preparation of a Master Plan for Legion Park.

In accordance with the RFP and based upon extensive engagement of user groups and the public, the first phase of the study will evaluate, measure and summarize the existing needs and uses of Legion Park. The second phase of the Study will identify future options for enhancing and/or expanding the Park with a goal of optimizing its impact as a community asset and economic driver.

This work will be done in coordination with a study by the U of M Extension that will measure the current economic impact created by the Park, and a projection of future economic impact, stemming from implementation of the final Plan's recommendations.

This planning effort is being funded through the Blandin Foundation grant to GREDA. Within that larger grant of \$2.8M, a total budget of \$165,000 is dedicated to this project. That budget will also fund the economic impact analysis prepared by the U of M Extension.

A total of seven proposals were individually received, reviewed and evaluated by the City Engineer/Public Works Director, Park and Recreation Director, City Administrator, Zoning Administrator and me. It was a consensus of this group that the most qualified and responsive proposal was submitted by the firm of Bolton & Menk (attached). Bolton & Menk has proposed to complete this work for a fee not to exceed \$124,729 (cost proposal attached).

### **RECOMMENDATION:**

Staff is recommending that GREDA award the proposal for the Legion Park Master Plan project to Bolton & Menk.

**REQUIRED ACTION:** Pass a motion approving the proposal for professional planning services in connection with the preparation of a master plan for Legion Park submitted by Bolton & Menk and authorize the GREDA President to execute the necessary contract for those services.