

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, January 12, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, January 12, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

1. Welcome new Board member Aaron Squadroni!

Present: Blocker, Kee, Lassen, MacDonell, Martin, Squadroni, Tabbert, Teigland

Absent: Richards

Staff present: Will Richter, Library Director

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Blocker

Seconder: Martin

Result: Passed 8-0 via roll-call

2. Election of 2022 Board President, Vice President, and Secretary.

Motion to: appoint MacDonell (P), Martin (VP), and Tabbert (S)

Mover: Blocker

Seconder: Martin

Result: Passed 8-0 via roll-call

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

3. Library Board Meeting Minutes 12-8-2021

Motion to: approve December minutes as presented

Mover: Kee

Second: Blocker

Result: Passed 8-0 via roll-call

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

4. Summary Bill List
5. Detailed Bill List
6. Schedule of Changes in Revenue, Expenditures, and Fund Balance
7. Revenue and Expenditures YTD
8. Detailed Revenue and Expense Report
9. Library Balance Sheet

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Martin

Second: Blocker

Result: Passed 8-0 via roll call

CONSENT AGENDA (Roll Call Vote Required):

10. Donation Resolution 2022-01

Motion to: approve consent agenda as presented

Mover: Blocker

Second: Kee

Result: Passed 8-0 via roll call

REGULAR AGENDA:

11. Review 2021 City and Township 'Service Area' Financial Support

Informational

12. State Library Services Presentation to Arrowhead Library System Directors

Informational

13. Grand Jam Venue

Motion to: approve Grand Jam venue at the Library (July 23)

Mover: Tabbert

Seconder: Blocker

Result: Passed 8-0 via roll call

UPDATES:

Friends: next meeting early February

Foundation: next meeting January 20 at Community Presbyterian at 5 pm.

STAFF REPORTS:

14. Staff Reports

Library Director presented key points of our advocacy message.

15. Library Statistics

Informational

ADJOURNMENT:

Meeting adjourned at 5:32 pm

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Tabbert". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Lisa Tabbert

Library Board Secretary

NEXT REGULAR MEETING IS SCHEDULED FOR February 9, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Will Richter, Director of Library Services

DATE: 01/06/2022
 TIME: 12:51:39
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/12/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	62.40
0118100	ARAMARK UNIFORM SERVICES	44.22
0118660	ARROWHEAD LIBRARY SYSTEM	131.18
0201428	BAKER & TAYLOR LLC	2,114.13
0212124	BLACKSTONE PUBLISHING	694.20
0215750	BOUNDARY WATERS JOURNAL	26.00
0221650	BURGGRAF'S ACE HARDWARE	76.94
0305485	CENGAGE LEARNING INC	4,959.00
0405500	DEMCO INC	268.33
0421455	DULUTH NEWS TRIBUNE	346.84
0605652	FERGUSON WOLSELEY IND GROUP	342.37
0609525	FINDAWAY WORLD LLC	301.70
0701650	GARTNER REFRIGERATION CO	2,387.03
0718010	CITY OF GRAND RAPIDS	1,663.64
0914325	INGRAM ENTERTAINMENT INC.	130.84
1401650	NARDINI FIRE EQUIPMENT CO INC	225.00
1415377	NORTHERN BUSINESS PRODUCTS INC	197.41
1415535	NORTHLAND MACHINES	70.28
1605665	PERSONNEL DYNAMICS LLC	638.05
1901435	SALEM PRESS	1,165.50
1901535	SANDSTROM'S INC	348.37
2018680	TRU NORTH ELECTRIC LLC	110.67
2114356	UNIQUE MANAGEMENT SERVICES	152.15
2209421	VIKING ELECTRIC SUPPLY INC	890.40
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$17,346.65

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.37
0118100	ARAMARK UNIFORM SERVICES	44.34
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	40,607.20
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	692.77
1309335	MINNESOTA REVENUE	74.30
1405850	NEXTERA COMMUNICATIONS LLC	74.44
1415377	NORTHERN BUSINESS PRODUCTS INC	740.34
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	246.40
1605665	PERSONNEL DYNAMICS LLC	323.58
1621130	P.U.C.	2,425.60
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2209665	VISA	4,522.75

Item 4.

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/12/2022

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
2301700	WM CORPORATE SERVICES, INC	133.48
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$59,293.85
TOTAL ALL DEPARTMENTS		\$76,640.50

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2022-01
A RESOLUTION ACCEPTING DONATIONS

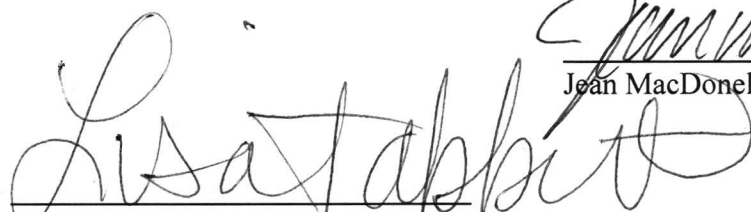
WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

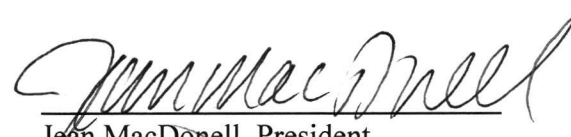
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Roger & Carol Morrill - \$200.00 (undesignated)

Adopted this 12th day of January, 2022


Lisa Tabbert, Secretary


Jean MacDonell, President

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.