



REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 27, 2023

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #152582 issued to Davis Oil Inc. on March 14, 2023 for \$3,987.95 is lost. A representative from Davis Oil Inc. has completed an Affidavit of Lost Check for the lost check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #152582, issue a new check and waive bond requirements for the check issued to Davis Oil Inc. in the amount of \$3,987.95.