

Supplemental Letter Agreement No. 2022-5 Amendment

April 10, 2023

Mayor Christy
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

RE: Forest Lake Site
City Project 2022-5
Utility Design

Dear Mayor Christy,

City Project 2022-5 includes Parcels 91-555-0910 and 91-420-0510 located in Itasca County, Minnesota. It is understood the two parcels are proposed to be split up into approximately 22 single family homes, with an alley located in the center of the existing Parcel 91-55-0910 and then returning to the intersection of 7th Avenue NW and 7th Street NW. Utilities will need to be extended through the site to extend services to the proposed single-family homes.

SEH has completed the design for this project and the City Engineer has now requested that we prepare this Amendment for the Construction Administration of the project area for your consideration. Our estimated work scope and fees for this project are listed below.

Utility Design

The services included in this Amendment are for Construction Services as listed in the Master Agreement in place between the City and SEH.

Fee Schedule

The fees for design will be as listed in the Master Engineering Services Contract for a Reconstruction Project (construction administration fee = 7.5% of actual construction cost). The current estimate of the construction cost is estimated to be \$616,000 which equates to an estimated SEH design fee of \$46,200.

In accordance with the Master Engineering Services Contract between The City of Grand Rapids ("Client") and Short Elliott Hendrickson Inc. ("Consultant"), effective January 4, 2021, this Amendment dated April 10, 2023 authorizes and describes the scope and schedule for the Consultant's work on the project described.

We look forward to working with you on this project. If this Amendment is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.



Sara Christenson, PE (Lic. MN)
Client Service Manager/Project Manager

City of Grand Rapids Authorization:

Kim Johnson-Gibeau
City Clerk

Dale Christy
Mayor of Grand Rapids

C: SEH contract file

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