



**GRAND RAPIDS PUBLIC UTILITIES COMMISSION
WORK SESSION
MEETING MINUTES**

Wednesday, September 10, 2025

8:00 AM

CALL TO ORDER: Pursuant to due notice and call thereof, a Work Session Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, September 10, 2025 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

President Stanley called the meeting to order at 8:00 AM.

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith

ABSENT: Council Representative Rick Blake with notice

OTHERS: Steve Mattson, Mike LeClaire, Chad Troumbly, Julie Kennedy

BUSINESS:

1. Consider a motion to ratify \$277,345.17 in verified claims for August and September 2025.

Motion made by Commissioner Saxhaug, Seconded by Secretary Francisco to ratify \$277,345.17 in verified claims for August and September 2025.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith

Voting Abstaining: President Stanley

2. Operations & Capital Updates

GRPU staff presented an update on the go-live progress of the new utility billing system.

3. Strategic Plan Annual Review

Julie Kennedy facilitated a Commissioner discussion focused on the submitted reviews for the Strategic Plan update.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:30 AM.

Respectfully submitted,

Julie Kennedy