GRAND RAPIDS PUBLIC UTILITIES COMMISSION
MEETING MINUTES
Wednesday, July 22, 2026
4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, July 22, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

President Stanley called the meeting to order at 4:00 PM.

CALL OF ROLL:

PRESENT: President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith

ABSENT: Secretary Luke Francisco, Council Representative Rick Blake with notice

OTHERS: Julie Kennedy, Steve Mattson, Michael LeClaire, Taylor Bird, Megan Sjostrand and Mike Kane

PUBLIC FORUM:

No one from the public was present.

PRESENTATION:

1. Mike Kane, GIS Insurance

   Mike Kane from GIS Insurance provided a presentation on the General Liability and Commercial Property Insurance coverage.

APPROVAL OF MINUTES:

2. Consider a motion to approve the June 10, 2026 Work Session and the June 24, 2026 Regular Meeting Minutes.

   Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the June 10, 2026 Work Session and the June 24, 2026 Regular Meeting Minutes.
   Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith

VERIFIED CLAIMS:

3. Consider a motion to approve $1,480,053.41 in verified claims for July 2026.

   Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve $1,480,053.41 in verified claims for July 2026.
   Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith

COMMISSION REPORTS:

None.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the regular agenda as presented.
Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith

OPERATIONS & CAPITAL BUSINESS:

4. Operations & Capital Updates

   GRPU staff presented the Operations & Capital Updates

5. Consider a motion to approve the July 1, 2026 renewal of the General Liability and Commercial Property Insurance with LMCIT in the amount up to $152,544, authorize payment of premium, and authorize the President to sign the annual Liability Coverage Waiver Form accepting the monetary limits on municipal tort liability established by MN SS 466.04.

   Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the July 1, 2026 renewal of the General Liability and Commercial Property Insurance with LMCIT in the amount up to $152,544, authorize payment of premium, and authorize the President to sign the annual Liability Coverage Waiver Form accepting the monetary limits on municipal tort liability established by MN SS 466.04.
   Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith

CONTRACTS:

6. Consider a motion to approve the change order for the Landfill Cover Modification Project contract for the discrepancy in rooting zone material salvaged to Casper Construction, Inc. in the amount of $93,520 and allow the General Manager to sign the change order.

   Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the change order for the Landfill Cover Modification Project contract for the discrepancy in rooting zone material salvaged to Casper Construction, Inc. not to exceed the amount of $93,520 and allow the General Manager to sign the change order.
   Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith

REPORTS:

7. Monthly Reports

   Reviewed the GRPU Monthly Reports

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:32 PM.

Respectfully submitted,

Megan Sjostrand

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