



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: January 24, 2024

AGENDA ITEM: Consider a motion to ratify the procurement contract with Greenshades Software LLC for \$1,476.30 to provide professional services for end-of-year payroll processes.

PREPARED BY: Jean M. Lane, Business Services Manager

BACKGROUND:

This purchase is in the approved Business Services Department 2023 operations budget and was made with Procurement Policy G.030 being followed.

This software vendor is a partner with Cogsdale and will provide electronic filing of W-2's, 1099's, 1095-C and 2023 EOY tax form uploads.

RECOMMENDATION:

Approve a motion to ratify the procurement contract with Greenshades for \$1,476.30 to provide professional services for end-of-year payroll processes.