



**ARTS & CULTURE COMMISSION
MEETING MINUTES**
Tuesday, January 03, 2023
3:45 PM

CALL TO ORDER:

The Arts & Culture Meeting was called to order at 4:05pm.

ROLL CALL:

PRESENT

Commissioner Ed Zabinski
Commissioner Jennifer Gorman
Commissioner Kari Hedlund
Commissioner Myrna Peterson

City Administrator, Tom Pagel

ABSENT

Commissioner Aaron Squadroni

PUBLIC INPUT: (if anyone wishes to address the Commission) None.

SETTING THE AGENDA:

Motion made by Commissioner Hedlund, Second by Commissioner Zabinski to add the appointment of officers for the Arts & Culture Commission as an agenda item. All in favor, motion passed.

Motion made by Commissioner Zabinski, Second by Commissioner Gorman to nominate Commissioner Hedlund as the Commission Chair. All in favor, motion passed.

Motion made by Commissioner Hedlund, Second by Commissioner Zabinski to nominate Commissioner Gorman as the Commission's Vice Chair. All in favor, motion passed.

CORRESPONDENCE: None.

APPROVE MINUTES:

1. Approve Minutes from December 6, 2022

Motion made by Commissioner Gorman and Second by Commisioner Zabinski to approve the December 6, 2022 minutes. All in favor, motion passed.

FINANCIALS:

2. Approve the Financials for December 31, 2022

Motion made by Commissioner Peterson and Second by Commissioner Zabinski to approve the Financials for Dec 31, 2022. All in favor, motion passed.

BUSINESS:

3. New Commission Members & Welcome if Approved by City Council

At this time there are a couple of applications for new Commissioners and there would be room for two more. The Commission will have an orientation for the new Commissioners that have been approved by the City Council and visit with them at the next meeting.

4. Review Mayor's Art Award

Discussion regarding time to start to solicit for the Mayor's Art Award. Possibly speak to Emily Carlson regarding a story on the award. This item will be tabled until the next meeting when the updated Mayor's Art Award Policy can be reviewed by the Commission.

5. Riverfest

The discussion focused on the Commission's involvement in this year's Riverfest event. One suggestion was for the Commission to have some type of interactive art for the event attendees. Chalk art was mentioned and it could be made into a contest, possibly judged by the audience and the winners could be given gift cards. This would be not only low cost, but open to all ages and with no pre-registration.

Once it was determined, the chalk art area could be roped off. Another suggestion was that the canvas could be black chalkboard painted plywood which could be re-used from year to year. Approximately ten sheets of plywood and black paint will need to be authorized for purchase for the contest. The Commission should also request assistance from the new staff at KAXE.

UPDATES:

6. Pokegama Band Map

Commissioner Zabinski will follow through with the Pokegama Band Map and he will bring a report for the next meeting.

7. Review RFP's for Neighborhood Art

City Administrator Tom Pagel handed out the "Call for Artists" Request for Proposals for the Neighborhood Art Project. Commissioner Squadroni, who is not present this evening is requested to add more description to "The Sculpture Project" on page 2.

The Neighborhood Art Project from start to its completion will be approximately a year and a half. The Call for Artists, RFP, will go out in March and we will select about three that we'll give about 5 months for them to give us their design. This will be Phase 1. The challenge for the artists is to highlight what they've done and whether it would be a good fit for the selection criteria. The Commission can have engagement and discussion with them during the selection process.

ANNOUNCEMENTS:

Commissioner Zabinski will not be at the next meeting.

New Commission members may be approved as late as Jan 23rd 2023, and may be in attendance.

Commissioner Peterson wanted to reiterate what the Commission's role would be at Riverfest, to promote and assist with the funding of Live and Engaging Art as it will be a Community Art Event.

Also, Commissioner Peterson added that Jim Kaigle won the "GoMarti" Song Contest, who is a local resident.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

3. Welcome New Commission Members
4. Review Mayor's Art Award Policy and Scoresheet
5. Riverfest

UPDATES:

6. Pokegama Band Map
7. Review the Final RFP for the Neighborhood Art

ADJOURN:

Motion by Commissioner Gorman and Second by Commissioner Zabinski to adjourn at 4:45pm. All in favor, motion passed.

Respectfully submitted by Cynthia Lyman