



REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 11, 2026

AGENDA ITEM: Consider allowing the Police Department to enter a contract with LETAC USA Policy360 / Procedures360 for the purposes establishing and maintaining Police Policy

PREPARED BY: Chief Andy Morgan

BACKGROUND:

Itasca County currently contracts with Central Square Public Safety Suite as the county-wide records management system (RMS). This creates a single system where all in-county law enforcement agencies can create, store, manage and distribute reports. Individual cities could not independently afford to enter into such agreements.

The current RMS system will be discontinued by the provider shortly and ICSO has chosen a new provider.

The new RMS does not have a policy module where GRPD has stored our GRPD Policy Manual. The new RMS does not have a training tracking module either.

Following considerable research, GRPD Leadership is convinced that LETAC USA Policy / Policies360 best meets our needs with providing an agency specific policy / procedure that is constantly and automatically updated based on criminal and civil court decisions, law changes, and nationwide best practices.

The proposed contract for this service is sizeable at \$13,191. Year one cost is elevated due to a one-time customization / onboarding. This annual cost will be satisfied by GRPD's annual POST Board Training Reimbursement that has a seven-year average of \$19,255.48. Therefore, such subscription would not create a levy increase.

Advancing our policies / procedures support compliance, accountability, and professional excellence within Grand Rapids Police Department.

Attached contract has been reviewed by the City Attorney.

REQUESTED COUNCIL ACTION:

Make a motion to approve allowing the Police Department to enter a contract with LETAC USA Policy360 / Procedures360 for the purposes establishing and maintaining Police Policy