

# GRAL Director's Report

**MARCH 2023**

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## **ADVOCACY**

### **-Minnesota Library Association Legislative Activities Calendar**

MLA Legislative Updates: 10-10:30 a.m.

2/1/23, 4/5/23, 5/3/23, 6/7/23, 7/5/23, 8/2/23, 9/6/23, 11/8/23, 12/6/23

Please note: no update in March due to MLA Legislative Day at the Capitol and no update in October due to MLA Annual Conference.

MLA Library Legislative Day Debrief via Zoom: Wednesday, March 8, 2023 – 10-11 a.m.

### **-Legislative Day at the Capitol**

I participated in Library Legislative day at the Capitol on 02-28-2023. I had the opportunity to attend several hearings related to library legislation, meet with elected officials from our area and connect with library colleagues in-person. I will have further updates at the 03-08-2023 board meeting.

## **LIBRARY MANAGEMENT**

### **-Annual Report**

The copy of the annual report is included in this packet. The Library Board needs to take action to accept the report and authorize the Library Director to submit it to State Library Services - Department of Education.

### **-Book Recycling**

ILO taking paperbacks to recycling is going smoothly. Lisa Lassen is exploring an option for passing on hardcover books. Stay tuned.

## **FACILITIES MAINTAINANCE / SPACE**

### **-Bid Specs**

At the 02-13-2023 Regular Meeting, City Council approved city staff to work with Encompass Inc. on obtaining bids for the following specs:

1. Replace exterior sealant, joints are in poor condition and the material is past its useful age.
2. Repair/replace flashing at front bay windows with a weatherproof membrane and protective cladding.
3. Remove and reset capstones, replace flashing with new material featuring a drip edge.
4. Fix (reinstall) the window in Tracy's office, bringing it up to as new condition.
5. Perform sealant maintenance / repair around skylights. Sealant is in poor to fair condition.
6. Clean brick to remove stains and moss, add water repellent product to extend useful life.
7. Spot masonry repairs on estimated total surface area of 1,400 square feet.
8. Repaint exposed steel on building exterior.

The Facilities Maintenance Manager and Encompass Inc. staff conducted a contractor bid walkthrough at the library on 02-28-2023.

### **-Snow Removal**

Ongoing.

**END OF REPORT**

## February in Children's

February...what a great month! Usually, February is my longest month to try to survive. I know...ironic. But this year it has flown by in a whirlwind.

For the first time in three years I was able to attend a CLAS (Children's Librarians of the Arrowhead System) meeting in person. It was a great day with 25 other youth services people. I always return energized with new ideas! Summer's coming, folks, or so I hear. Let the fun (soon) begin!

I was able to meet with two first grade classes, a third grade class, and all 12 students of the Blackberry School. The Blackberry students had done their winter reading logs, and returned them for prize books, and also enjoyed some library history and tours of what was available at their library. I really enjoyed their visit.

We had a good turnout for Afternoon with Ms. Amy, and had a handful of engineers for Lego Club. (You should see their creations...delightful!) Per usual, Online Storytime is still garnering about 100 views a week. (Still? I really thought our viewers would have been sick of us a couple of years ago.) And Artastic with Grandma Nancy (I thank my lucky stars for Nancy Mike-Johnson!) is still seeing robust participation.

We made a monumental decision in February and agreed that we would NOT replace our iPads, nor will we use our preschool computers. Parents are happier without the computers, and the kids don't even ask about them. When I brought it up in my CLAS meeting, several others reported that when their systems died, they would probably not replace them. (Please note that if a child needs a computer, they can use one of our public computers. The only computers we are not replacing are our game computers.) We are going to invest in some manipulatives for our mid-kids, and a Duplo table for our littles, to provide some non-screen fun. We think our library patrons will be better served by this type of active imaginative play than more screen time. And, on that note, I'd better return to my search for the best Duplo table...Happy Reading!

# Monthly Report - Overview for Feb 2023

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Locations on this report: Grand Rapids Area Library

## Checkout

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
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1st Time	8511	9257	-9	8531	-1	17768	16439	8
Phone Renewal	289	256	12	236	22	545	578	-6
Renewal	149	132	12	230	-36	281	461	-40
Opac Renewal	624	613	1	497	25	1237	1171	5
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	9573	10258	-7	9494	0	19831	18649	6

## Checkout Stock Rotation

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
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1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0

Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

#### Checkin

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
Normal	8052	7353	9	7316	10	15405	14437	6
Late	1542	1847	-17	1493	3	3389	3314	2
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	9594	9200	4	8809	8	18794	17751	5

#### Requests Placed

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
Placed	1821	2153	-16	1654	10	3974	3561	11
Total	1821	2153	-16	1654	10	3974	3561	11

#### Requests Resolved

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
Cancelled	99	108	-9	56	76	207	169	22
Filled	2840	3114	-9	2582	9	5954	5408	10
Expired	4	5	-20	3	33	9	9	0
Total	2943	3227	-9	2641	11	6170	5586	10

# Holds Resolved

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
Picked Up	1608	1888	-15	1603	0	3496	3199	9
Cancelled	12	5	140	4	200	17	6	183
Expired	127	105	20	113	12	232	259	-11
Total	1747	1998	-13	1720	1	3745	3464	8

# Overdues

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
1st Notice	371	384	-4	294	26	755	684	10
2nd Notice	0	5	-100	1	-100	5	11	-55
3rd Notice	0	2	-100	0	0	2	1	100
4th Notice	0	2	-100	1	-100	2	1	100
5th Notice	0	1	-100	0	0	1	0	100
Final Notice	0	2	-100	0	0	2	0	100
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	95	185	-49	66	43	280	172	62
Total	466	581	-20	362	28	1047	869	20

# Borrower Delta

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	98	130	-25	79	24	228	135	68

Deleted (Manual)	7	10	-30	7	0	17	17	0
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	105	140	-25	86	22	245	152	61

## Bib Delta

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	180	170	5	153	17	350	239	46
Deleted (Manual)	72	116	-38	213	-67	188	448	-59
New (Batch)	40	68	-42	22	81	108	72	50
Deleted (Batch)	0	0	0	0	0	0	0	0
<b>Total</b>	<b>292</b>	<b>354</b>	<b>-18</b>	<b>388</b>	<b>-25</b>	<b>646</b>	<b>759</b>	<b>-15</b>

## Auth Delta

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	2	0	100	0	100	2	1	100
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	2	0	100	0	100	2	1	100

## Item Delta

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
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New (Manual)	485	522	-8	560	-14	1007	898	12
Deleted (Manual)	159	718	-78	351	-55	877	2057	-58
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	644	1240	-49	911	-30	1884	2955	-37

#### Acquisitions Activities

Description	Feb 2023	Jan 2023	%chg	Feb 2022	%chg	2023 YTD	2022 YTD	%chg
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Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	312	211	47	281	11	523	512	2
Items Rcvd by Ven	314	222	41	285	10	536	519	3
Claims	0	0	0	0	0	0	0	0
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Total	626	433	44	566	10	1059	1031	2