GRAL Director's Report

ADVOCACY

-Minnesota Library Association Legislative Activities Calendar

>I am awaiting the schedule for 2024 MLA Legislative Updates

-Minitex Policy Advisory Council

Strategic planning session scheduled for 1/10

LIBRARY MANAGEMENT

-ALS App

The ALS App is end of life. This is an unanticipated development and ALS is scrambling to find a replacement.

-2023 Annual Report

I am in the process of compiling data for the required annual report to the State of Minnesota. The Library Board will consider approval of the completed report before it is submitted.

-Library Façade Repair Project

The project is complete – the Facilities Maintenance Manager will sign off.

-Library Foundation grant letters are out. Next meeting is 2/15.

-New ALS Executive Director:

Mollie Stanford starts February 1!

FACILITIES MAINTAINANCE / SPACE

-Roof leak

The Facilities Maintenance Manager is keeping an eye on a trouble spot with the roof. In 2022, an independent analysis from an outside engineer recommended roof replacement within five years.

-New Large Print Display

A big 'thank you' to the Library Foundation for supporting a major collection enhancement for the Large Print collection. Please stop by and check out the new titles on display.

-EV Charger

The EV charger in the SE corner of the parking lot is scheduled to be operational sometime in December. This opportunity was made possible by support from General Motors and Grand Rapids GM. Local electrical contractors performed the installation.

END OF REPORT

December in Children's

We try to slow down, programming-wise, in December, as many families are busy with the pre-holiday madness. This year, however, proved the exception. Highlights of our month:

- Lego Club hosted 30 amazing builders. If you get the chance, stop down to Children's and see their masterpieces. We keep them up for a month, until the next club meeting. They really are something!
- Page Turners book club met, with 6 enthusiastic readers.
- Our Teen book club also met, with 5 attendees. This group is really blowing me away with their eagerness! I had planned for us to meet about every 6 weeks, but they push that back to 4, at the most. I really enjoy our conversations.
- I had two radio conversations this month. The first was my normal book review. The second was special: I was asked to sit in on a radio interview with Kate DiCamillo! I'm afraid I talked more than anybody, my excitement was so hard to contain! Both interviews will air in January. In addition, we planned two more conversations, another standard review, with pre-Newbery content, and a post-Newbery conversation about the results with Tammy Bobrowsky. (The ALA Youth Media awards will be announced 1/22/2024)
- We had our normal monthly visit with the Cohasset 4th graders, and a special visit with all 4 classes of Deer River 1st graders! The first graders wrote some adorable thank-yous, including mention of things they learned during their visit.
- We filmed two episodes of Online Storytime.
- A new book went out on the Storywalk! You can enjoy "Tacky the Penguin" as you stroll along the riverwalk.

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                Monthly Report - Overview for Dec 2023
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Locations on this report: Grand Rapids Area Library




Checkout

Description       Dec 2023 Nov 2023 %chg  Dec 2022 %chg  2023 YTD 2022 YTD %chg
----------------  -------- -------- ----  -------- ----  -------- -------- ----
1st Time              7260    10040  -28      7122    1    116880   112298    4
Phone Renewal          235      315  -26       332  -30      3442     3523   -3
Renewal                158      143   10       132   19      1852     2025   -9
Opac Renewal           606      668  -10       676  -11      7972     7915    0
Offline 1st Time         0        0    0         0    0         0        0    0
Offline Renewal          0        0    0         0    0         0        0    0
Dayend Auto Renew        0        0    0         0    0         0        0    0
-----             -------- -------- ----  -------- ----  -------- -------- ----
Total                 8259    11166  -27      8262   -1    130146   125761    3


Checkout Stock Rotation

Description       Dec 2023 Nov 2023 %chg  Dec 2022 %chg  2023 YTD 2022 YTD %chg
----------------  -------- -------- ----  -------- ----  -------- -------- ----
1st Time                 0        0    0         0    0         0        0    0
Phone Renewal            0        0    0         0    0         0        0    0
Renewal                  0        0    0         0    0         0        0    0
Opac Renewal             0        0    0         0    0         0        0    0
Offline 1st Time         0        0    0         0    0         0        0    0
Offline Renewal          0        0    0         0    0         0        0    0
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Dayend Auto Renew        0        0     0         0     0          0         0     0
-----             -------- -------- ----  -------- ----   -------- -------- ----
Total                    0        0     0         0     0          0         0     0


Checkin

Description       Dec 2023 Nov 2023 %chg  Dec 2022 %chg   2023 YTD 2022 YTD %chg
----------------- -------- -------- ----  -------- ----   -------- -------- ----
Normal                6931     9737   -29      7265    -5     106062   103529     2
Late                  2163     2036     6      1881    14      23925    22363     6
Offline Normal           0        0     0         0     0          0         0     0
Offline Late             0        0     0         0     0          0         0     0
-----             -------- -------- ----  -------- ----   -------- -------- ----
Total                 9094    11773   -23      9146    -1     129987   125892     3


Requests Placed

Description       Dec 2023 Nov 2023 %chg  Dec 2022 %chg   2023 YTD 2022 YTD %chg
----------------- -------- -------- ----  -------- ----   -------- -------- ----
Placed                 758     2172   -66      1637   -54      22816    22071     3
-----             -------- -------- ----  -------- ----   -------- -------- ----
Total                  758     2172   -66      1637   -54      22816    22071     3


Requests Resolved

Description       Dec 2023 Nov 2023 %chg  Dec 2022 %chg   2023 YTD 2022 YTD %chg
----------------- -------- -------- ----  -------- ----   -------- -------- ----
Cancelled               63      110   -43        99   -37       1260     1067    18
Filled                2100     2948   -29      2495   -16      34153    33188     2
Expired                  5        0   100         5     0         27       32   -16
-----             -------- -------- ----  -------- ----   -------- -------- ----
Total                 2168     3058   -30      2599   -17      35440    34287     3
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Holds Resolved

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
Picked Up	1255	1983	-37	1582	-21	21068	20048	5
Cancelled	1	7	-86	2	-50	65	40	62
Expired	111	129	-14	120	-8	1447	1520	-5
Total	1367	2119	-36	1704	-20	22580	21608	4

Overdues

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
1st Notice	726	658	10	699	3	7271	6078	19
2nd Notice	9	11	-19	7	28	47	27	74
3rd Notice	3	2	50	2	50	12	8	50
4th Notice	2	1	100	1	100	8	5	60
5th Notice	1	1	0	1	0	3	2	50
Final Notice	1	0	100	0	100	3	0	100
Notice # 7	1	0	100	0	100	1	0	100
Notice # 8	1	0	100	0	100	1	0	100
Notice # 0	264	183	44	186	41	2343	1877	24
Total	1008	856	17	896	12	9689	7997	21

Borrower Delta

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	64	87	-27	44	45	1138	1019	11

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
Deleted (Manual)	2	8	-75	7	-72	79	103	-24
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	66	95	-31	51	29	1217	1122	8

Bib Delta

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	104	221	-53	84	23	2089	2109	-1
Deleted (Manual)	119	186	-37	158	-25	3261	3921	-17
New (Batch)	91	60	51	42	116	846	929	-9
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	314	467	-33	284	10	6196	6959	-11

Auth Delta

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	0	0	0	0	9	8	12
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	0	0	0	0	0	9	8	12

Item Delta

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg

Description							
New (Manual)	315	571	-45	248	27	5885	6015	-3
Deleted (Manual)	491	198	147	698	-30	4896	8069	-40
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	806	769	4	946	-15	10781	14084	-24

Acquisitions Activities

Description	Dec 2023	Nov 2023	%chg	Dec 2022	%chg	2023 YTD	2022 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	239	321	-26	242	-2	3523	3646	-4
Items Rcvd by Ven	265	343	-23	259	2	3651	3725	-2
Claims	0	0	0	0	0	0	0	0
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Total	504	664	-25	501	0	7174	7371	-3

Grand Rapids Area Library

Reference Statistics

December 2023

	December	YTD 2023
Door Count	4,143	40,072
Reference Questions	127	2,290
Computer Help Over 5 Minutes	23	336
Tests Proctored	0	13
Public Computer Use: Sessions	161	2,818
Public Computer Use: Hours	142	2,327
Special Computer Sessions	95	1,517
Passports Accepted	85	1,174

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 83,087 TK FTO 4	**2** 3 4
3	**4** 0,3373 TK FTO 5	**5** 83,612 TK FTO 4	**6** 83854 TK FTO 6	**7** 84103 3	**8** 84301 1	**9** 19
10	**11** 84543 2	**12** 84,803 4	**13** 85029 4	**14** 85,283 4	**15** 85,400 1	**16** 15
17	**18** 85629 5	**19** 85,857 7	**20** 86101 7	**21** 86309 5	**22** **CLOSED**	**23** 214
24	**25** **CLOSED**	**26** 86,526 10	**27** 86765 7	**28** 87070 3	**29** 87230 3	**30** 23
31						

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 — 3 — NP/			ꞱꞱꞱꞱ C/		2
3	4 — 4 — NP/ |||| C/	5 — 7 — NP/ ||| C/	6 — 6 — NP/ ꞱꞱꞱꞱ || C/ ||	7 — 3 — NP/ || ꞱꞱꞱꞱ ꞱꞱꞱꞱ C/	8 — 7 — NP/ ||| C/ |||	9
10	11 — 12 — NP/ ꞱꞱꞱꞱ	C/ ꞱꞱꞱꞱ		12 — 11 — NP/ ꞱꞱꞱꞱ || C/		13 — 14 — NP/ ||| C/		14 — 8 — NP/ ꞱꞱꞱꞱ C/	15 — 5 — NP/ |||| C/ ||	16
17	18 — 9 — NP/ || 4	19 — 3 — NP/ ꞱꞱꞱꞱ C/ |||	20 — 7 — NP/	4		21 — 2 — NP/ |||| C/	22 — closed	23
24	25 — closed	26 — 4 — NP/ |||| C/		27 — 8 — NP/	ꞱꞱꞱꞱ C/ ||||	28 — 6 — NP/ ||| ꞱꞱꞱꞱ	C/ ||	29 — 8 — NP/	C/	30
31						

GRAL Children's Library Monthly Statistics
December 2023

Online Storytime

Programs: 4

Facebook views: 220

YouTube views: 352

Total views: 572

Artastic

Programs: 0

Facebook views: 0

YouTube views: 0

Total views: 0

Kits handed out: 0

Programs:	Date	Name of Program	Number of people
	12/04	Page Turners	6
	12/05	Book Time	11
	12/12	Book Time	22
	12/14	Lego Club	30
	12/19	Book Time	9

Total Programs: 5   **People:** 78

Class Visit: 2 groups   **People: 118**
- Cohasset Fourth Grade: 46
- Deer River First Grade: 72

Reference Questions 2023: 411

Reference Questions 2022: 184

DECEMBER 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					15 1	2
3	13 4	19 5	24 6	54 7	82 8	9
10	17 11	17 12	15 13	23 14	11 15	16
17	15 18	21 19	11 20	11 21	CLOSED 22	23
24	CLOSED 25 Christmas	13 26	9 27 NO Ellen	31 28 No Ellen	10 29	30 (411)
31						

GRAND RAPIDS AREA LIBRARY: 2023 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	30	147.50	6	93.50	9	9.00	11	49.50	2	5.50	36	241.00
February	29	115.25	7	80.75	7	7.00	8	39.00	6	14.00	36	196.00
March	28	147.00	7	116.00	9	9.00	11	59.00	1	5.00	35	263.00
April	29	130.00	6	100.00	5	5.00	10	57.25	5	13.00	35	230.00
May	25	123.25	7	123.25	8	8.00	11	71.00	1	5.00	32	246.50
June	25	148.50	9	128.00	6	6.00	12	95.00	1	4.50	34	276.50
July	32	171.00	8	99.00	8	8.00	16	110.50	1	3.50	40	270.00
August	39	258.00	8	132.50	8	29.00	10	110.00	1	2.00	47	390.50
September	32	142.50	8	95.25	8	13.00	10	50.00	8	21.00	40	237.75
October	23	125.50	7	106.50	8	8.00	6	46.25	1	4.00	30	232.00
November	31	144.00	7	134.00	9	9.00	10	95.25	5	11.00	38	278.00
December	24	117.50	8	82.00	8	8.00	7	43.75	1	8.00	32	199.50
Total		1770.00		1290.75		119.00		826.50		96.50	78*	3,060.75

*Total volunteers who donated time at the Library this year [calculated at year's end]

2023 Program Stats:

Take & Create Art Kits (Legacy)	380 kits distributed
One Vegetable One Community Seed Kits	100 packets distributed
Adult Programming Attendance	93 people attended