

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, June 12, 2024

5:00 PM

CALL TO ORDER: NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, June 12, 2024 at 5:00 PM.

## CALL OF ROLL:

Present: Barr, Dobbs, Martin, Richards, Squadroni, Teigland (joined at 5:08)

Absent: Blocker, Casteel, Kee

Staff: Will Richter

## APPROVAL OF AGENDA:

Motion to approve agenda as presented

Mover: Richards

Seconder: Dobbs

Result: Passed unanimously

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider approval of Minutes from the 05-08-2024 Library Board Meeting.

Motion to approve Minutes as presented

Mover: Barr

Seconder: Squadroni

Result: Passed unanimously

## COMMUNICATIONS:

2. Thank you e-mail from Meade Davis - 5th grade teacher at West Elementary.

Informational

#### FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion to approve payment of Library Bill List.

Motion to approve payment of Library Bill List as presented

Mover: Richards

Second: Dobbs

Result: Passed 5-0 (roll-call)

#### CONSENT AGENDA (Roll Call Vote Required):

4. Consider accepting donations as listed.

Motion to approve Consent Agenda as presented

Mover: Dobbs

Second: Richards

Result: Passed 5-0 (roll-call)

Ellen Teigland joined the meeting.

#### REGULAR AGENDA:

5. Text of new legislation pertaining to Minnesota libraries.  
Informational
6. American Library Association article about 2023 book challenges.  
Informational
7. KAXE article about Government Academy presentation at the library.  
Informational

#### UPDATES:

##### Friends & Foundation

Friends update by Teigland: Annual Meeting was 06-11, excited about holiday book grant to the Children's Library, Big Sale July 12 and 13 at CPC.

Foundation update by Barr: Business as usual. Next meeting is September.

#### STAFF REPORTS:

8. Review library reports and statistics.  
Library Director summarized reports and statistics – informational.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JULY 10, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JUNE 12, 2024

DATE: 06/05/2024  
 TIME: 13:42:39  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/12/2024

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0100010	5 STAR PEST CONTROL &	550.00
0118100	VESTIS GROUP, INC	125.52
0118660	ARROWHEAD LIBRARY SYSTEM	372.54
0201428	BAKER & TAYLOR LLC	2,851.45
0212124	BLACKSTONE PUBLISHING	47.00
0221650	BURGGRAF'S ACE HARDWARE	182.91
0305485	CENGAGE LEARNING INC	61.58
0315455	COLE HARDWARE INC	17.43
0405500	DEMCO INC	217.34
0701650	GARTNER REFRIGERATION CO	294.72
0718010	CITY OF GRAND RAPIDS	1,746.67
0914540	INNOVATIVE OFFICE SOLUTIONS LL	380.02
0920003	ITASCA AREA SCHOOLS	1,800.00
1200500	L&M SUPPLY	187.96
1309055	MIDWEST TAPE LLC	1,932.65
1901535	SANDSTROM'S INC	283.22
1920065	STAR TRIBUNE	753.90
2018125	TRAVELING LANTERN THEATRE CO	495.00
2018680	TRU NORTH ELECTRIC LLC	943.81

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,243.72

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.42
0113105	AMAZON CAPITAL SERVICES	561.26
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	45,917.25
1015337	MICHELLE JOHNSON	81.74
1209520	EMILY LINDNER	300.00
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	191.14
1309335	MINNESOTA REVENUE	130.55
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.07
1618119	ISABELLA A PRATTO	50.00
1621130	P.U.C.	2,395.43
1809158	WILLIAM RICHTER	4,837.25
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$65,162.01

TOTAL ALL DEPARTMENTS \$78,405.73

RESOLUTION NO. 2024-6  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Grand Rapids Area Library Foundation - \$6,853.44**

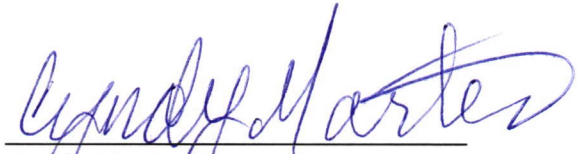
**DVDs - \$2,836.87**

**Landscaping for picnic tables - \$1,172.77**

**Program supplies, Story Time, and Andrea Zuill Day programs - \$2,843.80 (Children's)**

**Grand Rapids Area Library Friends - \$800.00 Children's Library holiday book project**

Adopted this 12th day of June, 2024

  
\_\_\_\_\_  
Cyndy Martin, President

\_\_\_\_\_  
Deb Kee, Secretary