



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING MINUTES

Wednesday, February 25, 2026

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, February 25, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**President Stanley called the meeting to order at 4:00 PM**

**CALL OF ROLL:**

**PRESENT:** President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith

**ABSENT:** Secretary Luke Francisco and Council Representative Rick Blake with notice.

**OTHERS:** Julie Kennedy, Steve Mattson, Mike LeClaire, Chad Troumbly, Taylor Bird, Megan Sjostrand

**PUBLIC FORUM:**

**No one from the public was present.**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the January 14, 2026 Work Session and the January 28, 2026 Regular Meeting Minutes.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the January 14, 2026 Work Session and the January 28, 2026 Regular Meeting Minutes.  
Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$377,227.81 in verified claims for February 2026.

**Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve \$377,227.81 in verified claims for February 2026.  
Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

**COMMISSION REPORTS:**

**None.**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the consent agenda as presented.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

3. Consider a motion to authorize staff to provide notice of proposed Commission Bylaws amendments at the March Regular Meeting.

**Approved on consent agenda.**

4. Consider a motion to ratify the contract amendment with Oracle reflecting the removal of the \$9,623.22 Fixed Asset Milestone from the original \$355,513.78 agreement, with the understanding that the milestone will be completed later this year under a separate contract.

**Approved on consent agenda.**

5. Consider a motion to ratify the quote with mPower Innovations for an amount not to exceed \$4,950.00 for migration of OMS database server.

**Approved on consent agenda.**

6. Consider a motion to ratify the one-year wastewater pretreatment permit with Dem-Con for treatment of leachate.

**Approved on consent agenda.**

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

**Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the regular agenda as presented.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

OPERATIONS & CAPITAL BUSINESS:

7. Operations & Capital Updates

**GRPU staff presented the Operations & Capital Updates.**

8. Consider a motion to approve the GRPU 2026-2030 Strategic Plan.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the GRPU 2026-2030 Strategic Plan.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

9. Consider a motion to adopt Resolution 02-25-26-1 approving the 2026 GRPU Operating Plan and the 2026 Operations and Capital Budgets.

**Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to move this agenda item to the March Regular Meeting.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

10. Consider a motion to approve the Resolution 02-25-26-2 approving GRPU Treasury Functions to key employees and commission members for Wells Fargo Bank and designating Wells Fargo Bank as a depository of funds.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the Resolution 02-25-26-2 approving GRPU Treasury Functions to key employees and commission members for Wells Fargo Bank and designating Wells Fargo Bank as a depository of funds.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

#### CONTRACTS:

11. Consider a motion to approve the professional services contract with Frontier Energy for the management of GRPU Energy Conservation and Optimization (ECO) activities for approximately \$70,000 annually and authorize the General Manager to sign the agreement.

**Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the professional services contract with Frontier Energy for the management of GRPU Energy Conservation and Optimization (ECO) activities for approximately \$70,000 annually and authorize the General Manager to sign the agreement.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

12. Consider a motion to approve the procurement contract with McCoy Construction Forestry, for a new mini excavator and trailer and authorize the General Manager to sign the contract for \$78,400.00.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the procurement contract with McCoy Construction Forestry, for a new mini excavator and trailer and authorize the General Manager to sign the contract for \$78,400.00.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

13. Consider a motion to approve the second amendment to the antenna lease agreement with AT&T for the middle water tower and authorize the General Manager to sign the contract.

**Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the second amendment to the antenna lease agreement with AT&T for the middle water tower and authorize the General Manager to sign the contract.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

14. Consider a motion to award the Landfill Cover Modification Project contract to Casper Construction, Inc. in the amount of \$1,274,000 and authorize the General Manager to sign the contract.

**Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to award the Landfill Cover Modification Project contract to Casper Construction, Inc. in the amount of \$1,274,000 and authorize the General Manager to sign the contract.**

**Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith**

#### REPORTS:

15. Monthly Reports

**Reviewed GRPU Monthly Reports**

ADJOURNMENT:

**There being no further business, the meeting adjourned at 4:45PM.**

**Respectfully submitted,**

*Megan Sjostrand*

**Megan Sjostrand**