



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: June 26, 2024

AGENDA ITEM: Consider a motion to ratify a leave of absence for Megan Sjostrand.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

As described in the GRPU Personnel Policies, leaves of absence must be approved/ratified by the Commission. In early June, Megan requested a part-time leave of absence. The request was considered and a 16-hour per week leave of absence for two months, between June 10 and August 9 was granted. During those months, Megan will work Wednesday – Friday in the office and be paid 24 hours per week. The 16 hours of leave time per week will be unpaid. Under this arrangement, since Megan will work more than 65 hours in a month, she continues to be eligible for benefits. On August 12, Megan will return to 40 hours per week.

RECOMMENDATION:

Ratify a leave of absence as described above for Megan Sjostrand.