## AGREEMENT FOR MEMBERSHIP IN THE ARROWHEAD LIBRARY SYSTEM

Grand Rapids Public Library, located in Grand Rapids
Minnesota, by initiating membership in the Arrowhead Library System, agrees to use
the free services of the System, and, by so doing, agrees to extend library service
without charge to all residents of the participating counties with the exception of those
serviced by libraries which are not members of the System. It is further understood
and agreed that other services may be contracted for as provided by the System.
This agreement, dated the <u>13th</u> day of <u>May</u> , 1987, shall become
effective on July 1, 1987, and shall be in force until a 60 day written notice of
termination has been received by the Director of the Arrowhead Library System or by
the Director of your library.
Chairman, Board of Trustees
Grand Rapids Public Library
John Oren
Chairman, Governing Board
Arrowhead Library System

## AND THE GRAND RAPIDS PUBLIC LIBRARY TO BE ATTACHED TO THE "AGREEMENT FOR MEMBERSHIP"

Minimum Services to be Provided by Grand Rapids Public Library

- a. Arrowhead Library System compatible computerized catalog/circulation system, with ports to include Bovey and Coleraine on the Grand Rapids Public Library data base, by January 1, 1990.
- b. American Library Association-Master of Library Science administrator with supervisory experience.
- c. The Grand Rapids Public Library will make a reasonable attempt to achieve these goals: A basic collection of currently useful volumes, the number to be determined by the guidelines set forth by the Minnesota Public Library goals for community libraries serving populations 10,000 29,999. It will strive to allocate and expend annually at least 19% of its operating budget on items to be circulated or used as reference, including a proportionate share for juvenile materials. It will develop and strengthen its reference collection and provide trained reference staff.
- d. Normal hours of operation at a minimum of 40.5 hours per week summer and 49.5 hours per week winter; i.e., winter to mean "school year".
- e. Library to have minimum total interior floor space as described in Minnesota Rules 3530.2624, Subpart 1.
- f. Will observe Arrowhead Library System system-wide reciprocal borrowing practice.
- g. Will sign state-wide reciprocal borrowing agreement.

- 1. Minimum Services to be Provided by the Grand Rapids Public Library Cont'd.
  - h. Agrees to have its computerized data base, (when available) at no extra cost to Grand Rapids Public Library, entered into a larger Arrowhead Library System or Arrowhead Library System/North Country Library Cooperative or shared member library data base, or bases, if this develops.
  - i. Will join North Country Library Cooperative.
  - j. Will actively participate in Arrowhead System Council of Library Directors and Children's Librarians Arrowhead System meetings and will actively avail itself of consultant and continuing education services.
  - k. Will include representation on behalf of the nine townships and two cities on the Grand Rapids Public Library Board, but less than 50%. Said appointees shall be residents of the service area living outside the city of Grand Rapids.
  - 1. Will report statistics, including use of township residents.
- Minimum Services to be Provided to Grand Rapids Public Library by Arrowhead
   Library System
  - a. Interlibrary loan and reference service.
  - b. Consultant and continuing education services, free of charge.

- Minimum Services to be Provided to Grand Rapids Public Library by Arrowhead
   Library System Cont'd.
  - c. Mail-a-book for homebound program; But "homebound" shall be defined as physically/medically incapable of getting to a library.
  - d. Delivery and distribution service.
  - e. Grand Rapids Public Library service area residents will be provided with Arrowhead Library System service area and statewide reciprocal borrowing privileges.
  - f. Grand Rapids Public Library may contract with Arrowhead Library System, if it wishes, for bookmobile and mail-a-book services for the residents of its specific service area.
  - g. Eligibility to apply for state and federal grants and participate in Arrowhead Library System state and federal grants.
  - h. Eligibility to participate in state media circuit program.

 Minimum Services to be Provided to Grand Rapids Public Library by Arrowhead Library System - Cont'd.

The following programs are all subject to Board change or elimination, upon reasonable advance notice, on the same basis as other member libraries.

- i. Rotating video cassette, phonograph record and framed art service.
- j. Ingram Buy Back Plan.
- k. Print shop service. i.e., Grand Rapids Public Library pays materials costs.
- 1. Will explore with and help member libraries facilitate cooperative computer maintenance agreements. Cross-over reimbursement payments may be used for computer maintenance costs.
- 3. Financing Arrangements
  - a. Townships of Arbo, Bass Brook, Blackberry, Feeley, Grand Rapids, Harris, Sago, Spang and Wabana and the cities of LaPrairie and Warba shall come under the Arrowhead Library System levy for Itasca County and Arrowhead Library System shall return to Grand Rapids Public Library within seven days of its receipt from the county whatever the levy may produce in these jurisdictions. The City of Grand Rapids and these jurisdictions shall be known as the Grand Rapids service area.

- 3. Financing Arrangements Cont'd.
  - b. Grand Rapids will receive crossover reimbursement on borrowers who reside outside of the Grand Rapids Service area. With the understanding that (a) "borrowers" means Arrowhead Library System borrowers, and
    (b) The crossover program for member libraries is subject to Board revision and possible elimination.
  - c. The services and crossover reimbursement to be provided to the Grand
    Rapids Public Library by Arrowhead Library System shall not exceed in
    dollar value whatever new state and federal aid the agreement generates
    for Arrowhead Library System.

## 4. Other

- a. Itasca County public libraries shall be eligible to elect two members to the Arrowhead Library System Governing Board. Itasca County commissioners shall be eligible to appoint one member to the Arrowhead Library System Governing Board.
- b. Grand Rapids will not act to expand its service area and Arrowhead Library System will take no action having the effect of reducing the Grand Rapids service area.

4. Other - Cont'd.

- c. Terms of agreement: The same as that signed by other member libraries, plus this special agreement.
- d. The proposed agreement is conditional upon the acceptance of necessary changes in the Arrowhead Library System master contract by the boards of county commissioners of the seven counties which Arrowhead Library System services.

Chairman, Grand Rapids Public Library Board

Chairman, Arrowhead Library System Governing Board

## Special Agreement Between the Arrowhead Library System and The Grand Rapids Public Library To Be Attached To The "Agreement for Membership"

Addendum relative to "3. Financing Arrangements," Section "a"

This section of the "Agreement" states that "The Townships of Arbo, Bass Brook, Blackberry, Feeley, Grand Rapids, Harris, Sago, Spang and Wabana and the cities of LaPrairie and Warba shall come under the Arrowhead Library System levy for Itasca County and the Arrowhead Library System shall return to Grand Rapids Public Library within seven days of its receipt from the county whatever the levy may produce in their jurisdictions."

The 1987 Minnesota Legislature, however, passed a law limiting county and city levies. This law affects our "Special Agreement." Now, due to the new legislation, we find that the above jurisdictions cannot come under the Arrowhead Library System county-wide mill rate during calendar 1988.

In order to solve this problem the Arrowhead Library System and the Grand Rapids Public Library do agree that they shall jointly ask the above jurisdiction to send letters to the County Auditor requesting that the same millage levy be spread on their townships and cities for public library service as is applied to the remainder of Itasca County or, the amount approved by township voters at their Spring, 1987, meetings.

When the proceeds of this levy are paid to the townships and cities, they shall remit them to the Arrowhead Library System, which, in turn, shall reallocate them to the Grand Rapids Public Library.

FOR THE ARROWHEAD LIBRARY SYSTEM

BOARD OF TRUSTEES

John Oren President

Date 16-15-8

FOR THE GRAND RAPIDS PUBLIC LIBRARY BOARD OF TRUSTEES

Date (CNCV 87