



REQUEST FOR COUNCIL ACTION

AGENDA DATE: 7/25/2022

AGENDA ITEM: Consider entering into agreement with Zix Corporation.

PREPARED BY: Erik Scott

BACKGROUND:

In order to keep pace with technology improvements and updates, we would like to transition the City to hosted Office 365 services. By migrating to the Microsoft Government Cloud, we will be able to better manage a whole suite of different systems and software on one platform. This transition will also provide multiple new productivity tools to City employees.

This new system is accounted for in the 2023 budget at a total annual cost of \$45,024.18, however we would like to start the transition process this year. The budget impact in 2022 would be \$18,760.07 and could be paid for out of the general fund. This transition will allow for the elimination of multiple currently used technologies thereby offsetting this expense by approximately \$9,000 in fixed annual software costs. It will also lower our budget for physical equipment replacement costs and license renewals associate with running our messaging servers in house.

REQUESTED COUNCIL ACTION:

Make a motion to enter into agreement with ZIX Corporation for Office365 government cloud services and authorize the Mayor to sign necessary agreements.