

GRAL Director's Report

NOVEMBER 2022

ADVOCACY

-City of Grand Rapids Preliminary Levy

The Grand Rapids City Council adopted a preliminary levy 9/26 for FY 2023 that includes \$759,331 for the Library (the same as FY 2022). There is a 0% increase in the City Levy. (Grand Rapids City Council will adopt a final levy and budget 12/19.)

-Arrowhead Library System Request to Itasca County

The ALS funding request to Itasca County seeking a 2.5% increase over the FY 2022 support amount to \$402,526 was not included in the Preliminary Levy for 2023 adopted 9/27. The Regional Library line item remains at \$392,709. There is a 0% increase in the County Levy. (Itasca County Board will adopt a final levy and budget 12/13).

-Local Elections (especially County Board of Commissioners)

The Library is locally funded by City and County property tax levies. Three County Board seats are open – with no incumbents running. The outcome of these races could influence our goal of an equitable funding scenario. (The election will take place the day before the November Library Board meeting.)

LIBRARY MANAGEMENT

-Arrowhead Library System Leadership Transition

ALS Executive Director Jim Weikum has shared that his notice of retirement is coming in the near future. The ALS Board has contracted with Northspan – a private, non-profit consulting firm – to take stock and develop a new strategic vision. Northspan invited ALS Library Directors to be part of the process. 12 participated in the first meeting on 10/18.

-New Bookmobile Stop

The Arrowhead Library System Board is considering approval of a new Bookmobile stop in Warba.

-Media Drop

The Friends have agreed to fund a new media drop hardware (to match the new book drop). Update: Media drop hardware has arrived and I am in touch with AI's Restoration about installation. I am working with the Friends to obtain rolling book drop bins – for consideration at a future meeting. Rolling bins would eliminate Library staff getting down on hands and knees to collect materials in the book drop. UPDATE: bins are in-service!

FACILITIES MAINTAINANCE / SPACE

-Polling Place

The Library was an 11/8 General Election polling place for residents in NE Grand Rapids.

-White Boards

The Library received a donation of white boards and dry erase markers. The boards are up in the quiet study rooms.

-Bid Specs

The Facilities Maintenance Manager and I have submitted a Request for Council Action authorizing the Mayor to sign an agreement with Encompass Engineering for bid specs. This RCA will go to council 11/14.

FIRE RESPONSE

I responded to four fire calls from the Library in October.

END OF REPORT

October in Children's

I think I made a decision. I will no longer refer to returning to programming as "getting back to normal." Because, really, what is normal? Rather, we are going forward. Some things are changed, but that's okay, because we can grow as we need to. From the "Going Forward" files:

1. October saw our first in-person programming since pre-covid. Amy Savela is hosting a monthly afterschool program. The first program included a fun painting project, and had good attendance.
2. During the last week of October we also hosted our first in-person storytime in over two years. Even though we need to do it at 1:00 in the afternoon, a historically bad time for nappers, we still had 19 happy listeners for Storytime #1.
3. We will start Lego club in November, with the help of a couple of Class Act kids from the college.
4. October also saw our first large group visit, as we had a homeschooling group of over 30 people visit. Amy took the teens to show them all the library has to offer, Dion took the littles for a storytime, and I did a mid-kid lesson about the history of libraries in Grand Rapids. Then they all did a scavenger hunt in the library, and we used up some of our summer brag tags!
5. All of the above has left Tracy's head swirling.

From the Zoom files: I attended a daylong School Library Journal Day of Dialogue, and did another gig for KAXE. (It's so great to talk books!)

We also, of course, did an Artastic project, and filmed several online Storytime episodes. While it was a wonderful, and successful, month, I'm ready to turn the calendar page. Happy Reading!

Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	0	0	0	0	0	0	0	0

Checkin

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
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Normal	8631	8331	3	7445	15	88001	63668	38
Late	1587	2115	-25	1833	-14	18657	11672	59
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
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Total	10218	10446	-3	9278	10	106658	75340	41

Requests Placed

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
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Placed	2155	1696	27	1964	9	18618	22987	-20
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Total	2155	1696	27	1964	9	18618	22987	-20

Requests Resolved

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
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Cancelled	119	102	16	106	12	886	1202	-27
Filled	2710	2687	0	2528	7	27606	33480	-18
Expired	2	2	0	10	-80	26	52	-50
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Total	2831	2791	1	2644	7	28518	34734	-18

Holdes Resolved

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1654	1574	5	1563	5	16598	22573	-27
Cancelled	2	1	100	5	-60	31	38	-19
Expired	146	109	33	121	20	1295	1380	-7
Total	1802	1684	7	1689	6	17924	23991	-26

Overdues

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	510	670	-24	526	-4	4956	2605	90
2nd Notice	0	4	-100	2	-100	20	11	81
3rd Notice	1	2	-50	1	0	6	7	-15
4th Notice	1	1	0	0	100	4	2	100
5th Notice	1	0	100	0	100	1	0	100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	256	241	6	136	88	1586	708	124
Total	769	918	-17	665	15	6573	3333	97

Borrower Delta

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	98	79	24	74	32	905	522	73

New (Manual)	854	446	91	757	12	5164	4399	17
Deleted (Manual)	832	123	576	158	426	7200	3937	82
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	1686	569	196	915	84	12364	8336	48

Acquisitions Activities

Description	Oct 2022	Sep 2022	%chg	Oct 2021	%chg	2022 YTD	2021 YTD	%chg
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Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	578	324	78	375	54	3151	2562	22
Items Rcvd by Ven	598	334	79	381	56	3210	2608	23
Claims	0	0	0	0	0	0	0	0
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Total	1176	658	78	756	55	6361	5170	23

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	26	124.75	5	125.25	8	8.00	0	0.00	0	0.00	3	39.00	9	27.00	31	250.00
February	23	94.00	7	109.00	9	9.00	0	0.00	0	0.00	8	46.00	2	10.00	30	203.00
March	18	112.50	9	128.00	7	7.00	0	0.00	0	0.00	8	60.50	1	4.00	27	240.50
April	31	160.00	7	85.25	6	6.00	0	0.00	0	0.00	13	72.50	9	29.00	38	245.25
May	25	131.25	8	101.50	8	8.00	0	0.00	0	0.00	12	69.00	2	6.50	33	232.75
June	35	224.75	10	112.25	7	7.00	0	0.00	0	0.00	25	156.50	1	5.00	45	337.00
July	22	138.50	9	91.00	6	6.00	0	0.00	0	0.00	11	73.00	1	6.00	31	229.50
August	33	283.50	9	139.75	8	8.00	0	0.00	0	0.00	11	95.50	1	5.00	42	423.25
September	34	195.50	10	94.50	8	8.00	1	3.00	0	0.00	14	114.50	6	20.00	44	290.00
October	26	162.00	10	103.00	8	8.00	0	0.00	0	0.00	11	74.50	1	7.00	36	265.00
November																
December																
Total		1626.75		1089.50		75.00		3.00		0.00		801.00		119.50	*	2,716.25