



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT February 2023 Commission Meeting

Staffing

- Recognized monthly peer-to-peer employee appreciation awards (Tony Jr., Doug T, Rob).
- Chad Troumbly accepted a written offer for the Electric Department Manager with a start date of Feb 8.

Community Involvement

- Climate Action Plan / GreenSteps Assessment / Gold Leaf Program work with ICET volunteers.

Governance

- Rotating Department Head Presentation Schedule
 - 8-Feb Water & Wastewater
 - 8-Mar Business Services
 - 12-Apr Electric
 - 10-May Administration
 - 14-Jun Water & Wastewater
 - 12-Jul Business Services
 - 9-Aug Electric
 - 13-Sep Administration
 - 11-Oct Water & Wastewater
 - 8-Nov Business Services
 - 13-Dec Electric
- Tentative Work Session Topic Schedule – standard items also include AP List & Reporting discussion
 - 22-Feb Business Services Policies
 - 22-Mar Governance / Strategic Planning
 - 26-Apr Water & Wastewater Policies
 - 24-May Financial Audit Review
 - 28-Jun Citywide Bus Tour
 - 26-Jul Joint with City Council
 - 23-Aug Business Services Policies
 - 27-Sep Water & Wastewater Policies
 - 25-Oct Electric Policies
 - 22-Nov Budget Discussion