



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

POLICE COMMUNITY ADVISORY BOARD MEETING MINUTES

**Thursday, September 18, 2025
4:00 PM**

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, September 18, 2025 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

First Chair Connolly called the meeting to order at 4:00 PM.

ROLL CALL:

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PRESENT

Board Member Dan Butterfield
Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Wendy Uzelac

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following

proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

NONE

Approve Minutes:

1. Consider approving minutes from the July 17th, 2025 regular meeting.

Motion made by Board Member Neustrom to accept Minutes of July 17th, 2025. Seconded by Board Member Malmquist

PRESENT

Board Member Dan Butterfield
Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Wendy Uzelac

Motion made by Board Member Neustrom, Seconded by Board Member Malmquist.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

1. Consider approving minutes from the July 17th, 2025 regular meeting.

CORRESPONDENCE:

SETTING THE AGENDA:

BUSINESS:

2. 1. Overview of the Roberts Rules - Open Meeting Laws
2. Accept the resignation of Board Member Nikki Roberts who held the position of Vice Chair. Acknowledged her resignation
3. Vote for New Vice Chair: Board Member Butterfield was nominated and accepted as the New Vice Chair. Motion made by Board Member Connolly and seconded by Board member Casteel.

Motion made by Board Chair Connolly, Seconded by Board Member Casteel.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

4. Recognize DWI All Stars: Officer Ashley Moran was recognized for 36 DWI's for 2024 and New Officer Evan Wimmer was also recognized for 44 DWI's in 2024 at his previous Department.

5. Kevin Ott - FBI Training - spoke to the Board members of the Training that he did at the FBI Academy.

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

Next Meeting will be November 20th, 2025 at 4:00 PM

ADJOURN:

Motion made by Board Member Butterfield, Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

Meeting adjourned: 4:45 PM