



REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 27, 2026

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #162603 issued to Demco, Inc. on March 12, 2026, for \$118.40 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #162603, issue new check and waive bond requirements for the check to Demco, Inc. for the amount of \$118.40.