

To:

Travis Cole

Grand Rapids Fire Chief

Dear Travis,

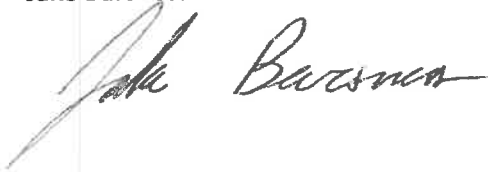
Through this letter, I hereby announce my resignation from the position of janitor for the Grand Rapids Fire Department, effective May 3, 2022.

It's been a pleasure helping, being a part of keeping the fire hall looking professional and clean. I would like to thank you for giving me the opportunity over the last few years to be in this role, but my life has gotten busier and it's making it hard to keep the hall as clean as it should be.

You have my full commitment and cooperation for a smooth transition of responsibilities.

Sincerely,

Jake Barsness

A handwritten signature in black ink that reads "Jake Barsness". The signature is written in a cursive style with a large, sweeping initial "J".