



GRAND RAPIDS  
PUBLIC UTILITIES

*Service is Our Nature*

500 SE Fourth Street • Grand Rapids, Minnesota 55744

## ADMINISTRATION DEPARTMENT MONTHLY REPORT May 2023 Commission Meeting

### **Office Closures**

- GRPU offices will close at 2 pm on May 18, 2023 for an all-employee meeting that afternoon.
- GRPU offices will be closed on May 29, 2023 in observance of the Memorial Day holiday.

### **Human Resources**

- Summer business intern hiring process through Personnel Dynamics currently in the works.
- Obtained an IRRR Workforce Development Grant that will offset the cost of CDL training for two GRPU employees – training class cost is \$5,990 and grant amount is \$2600 (~43%).
- Part-time Special Project Coordinator hire, Ms. Candy Carsella-Kee, for the Enterprise Resource Planning (ERP) project. (see consent agenda)
- Temporary, part-time Special Project Coordinator hire, Mr. Glen Hodgson, for the Engineering Advisor project. (see consent agenda)
- Managers Mattson, Lane, and Kennedy recently completed an 18-month MMUA Leadership Program. Manager Troumbly and HR Officer Pierzina are currently enrolled in the program. A modified 9-month version of the program will be offered to other GRPU staff beginning this fall.
- City/GRPU collaborative effort to combine current Information Systems (IS) support and form a single IS Department. (see dept head presentation)

### **Community Involvement**

- Solar plus Battery Storage ribbon-cutting event from 2 to 6 PM on Thursday, June 29, 2023.
- Solar Plus Battery Storage presentation to local group, Grand Regional Voices, on June 3, 2023.

### **Governance**

- Commission work session - strategic planning kickoff – 11:30 to 1:00 – Thursday, June 29, 2023
- Council/Commission work session – bus tour and joint meeting - 4 PM – Monday, August 7, 2023

### **Legislative**

- The most recent edition of MMUA's The Capitol Letter is attached with legislative updates.