



March 19, 2026

Will Richter  
City of Grand Rapids – Planning Department  
420 North Pokegama Avenue  
Grand Rapids, MN 55744

RE: Conditional Use Permit (CUP) – Scope of Work Summary  
Grand Rapids, MN Walmart 01609-1011  
100 SE 29<sup>TH</sup> Street  
Grand Rapids, MN 55744  
LK Project No.: 26121

Dear Mr. Richter

This letter is intended to summarize the scope of work associated with the proposed project for the purpose of applying for a Conditional Use Permit (CUP).

The proposed work includes limited exterior paint and signage updates. The exterior elevations will receive new paint to update the colors scheme as shown in the drawings. The stone veneer will remain unpainted. The majority brand color per Walmart's updated standards will be Dark Gray (P49E) with True Blue (P218E) being the accent color.

Existing signage on the front, rear, and side elevations will be replaced with Walmart's updated Branding design standards. Orange paint branding at existing pickup sign will be changed to Dark Gray, and the sign will be updated to include directional arrow toward existing pickup area. Home & Pharmacy sign will be updated to indicate new Walmart branding standards of Home & Fashion for a clearer indication of merchandise within store. New Pharmacy signage will be included to indicate Pharmacy entry location. Lawn & Garden signs will be updated to Outdoor verbiage. Auto Center sign will be relocated closer to the auto care entry for more visibility, and a directional arrow will be included. Vision Center sign will be updated to Vision verbiage.

Please let us know if any additional information is required to support the CUP review.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Edward J. Wilson', written over a horizontal line.

Edward J. Wilson  
Architect of Record

A handwritten signature in blue ink, appearing to read 'Nikki Botkin', written over a horizontal line.

Nikki Botkin  
Permit Specialist/Contact