



REQUEST FOR COUNCIL ACTION

AGENDA DATE: January 8, 2024

AGENDA ITEM: Consider accepting the resignation of Seth Jetland from his position as GIS Technician and resignation of Michael LeClaire from his position as GIS Coordinator.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

As part of our continued effort to collaborate and save costs, Grand Rapids Public Utilities (GRPU) and the City of Grand Rapids have been discussing forming a shared Information Systems (IS) Department for the past several months. The newly-formed IS Department will provide services to both GRPU and the City of Grand Rapids.

The shared services model for an IS Department does not create new positions for either agency, but rather brings together employees working in IS that are currently under separate departments. Having one department for these employees will help better manage the multiple projects going on at the two agencies.

The IS Department is co-funded by GRPU and the City, similar to the shared funding of Human Resources and IT staff. Whereas Human Resources and IT employees are City employees, the IS Department will fall under the GRPU organizational chart and GRPU will act as the employer for the positions within the IS Department. The costs associated with the formation of the new IS Department have been included in the 2024 budget.

Because of this collaboration and movement of our current employees to the Information Systems Department at Grand Rapids Public Utilities, it is necessary to act on the resignation from Seth Jetland from his position as GIS Technician effective December 28, 2023, and the resignation from Michael LeClaire from his position as GIS Coordinator effective December 28, 2023.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation from Seth Jetland from his position as GIS Technician effective December 28, 2023 and the resignation from Michael LeClaire from his position as GIS Coordinator effective December 28, 2023.