



REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 24, 2025

AGENDA ITEM: Consider approving quotes from TimeClock Plus, LLC and authorize the City Administration to sign necessary quotes.

PREPARED BY: Laura Pfeifer

BACKGROUND:

As the implementation of the new City-wide Enterprise Resource Planning (ERP) software is progressing, areas of timekeeping not included with Oracle NetSuite for Government are needed. TimeClock Plus, LLC can provide the functionality of clocking in and out via biometric device, computer or mobile applications. Implementation and hardware costs are expected at \$15,576.06 and annual subscription at \$9,091.70.

Currently, the police department uses Schedule Anywhere also provided by TimeClock Plus, LLC, for their staff. However, this version of scheduling software is only a stand-alone version and requires the data to be re-entered for payroll purposes. Schedule Anywhere now has a version which could import the police department schedules into our new ERP, eliminating double entry. Implementation costs are expected at \$885.00, API license add-on of \$95.29 with future annual subscription at \$930.00.

RECOMMENDATION:

Make a motion to approve quotes from TimeClock Plus, LLC for \$24,667.76 and Schedule Anywhere Software for \$980.29, with implementation costs to be paid from the capital equipment replacement fund and subscriptions from general fund and authorize the City Administrator to sign necessary quotes.