



CIVIC CENTER ADVISORY BOARD MINUTES

**Wednesday, August 02, 2023
6:00 PM**

CALL TO ORDER:

The meeting was called to order by the Civic Center Advisory Board Chair, Jeremy Carlson at 6:05pm.

ROLL CALL:

PRESENT: Council Representative Tom Sutherland, Star of the North Representative Shannon Wourms, At Large Jeremy Carlson and ISD 318 Mark Schroeder.

ABSENT: GRAHA Representative Andrew Haarklau

CITY STAFF PRESENT: Dale Anderson, Park & Recreation and Civic Center Director.

PUBLIC FORUM: (if anyone wishes to address the Board):

No one from the Public was present.

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

There were no changes to the agenda.

CORRESPONDENCE:

There was no correspondence.

APPROVE MINUTES:

1. Approve June 7th, 2023, Minutes

Motion made by Council Representative Sutherland, Seconded by At Large Carlson to approve the June 7, 2023 Minutes. Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson and ISD 318 Schroeder.

BUSINESS:

2. Discuss Meeting Room Rates and Policies

Discussion was led by Director Dale Anderson regarding what different venues charge for meeting room rates. The Board compared different facility rates within the area in order to

determine pricing for the Civic Center Room Rates. There would also need to be policies and agreements in place for Events, Community Groups, the School District, Non-Profits and Private rentals. Dale Anderson will work up some figures and they may need to be revisited after the first of the year.

3. Review Budget

The Lower Lobby facelift will be under way and will continue on into October.

4. Construction Schedule

The pour for the arena should be done September 7 or 8. It will cure by October 2nd so overhead work can continue. The board install should be around November 16th. The compressor has come in for the Eats Venue and the rubbering started today. It will be two weeks until it's fully covered. The motor control center should be here by September 12th. The West boards will not be installed until October 16th.

5. Revenue/Advertising/Naming Lists

Dale Anderson will talk to Tom to get a little piece out for the Naming Rights. Ray's and Meds1 are among the advertisers on the scoreboard.

6. Other

The Board toured the Arena.

UPDATES:

None.

SET AGENDA FOR NEXT MEETING:

2. Discuss Meeting Room Rates and Policies
3. Review Budget
4. Construction Schedule
5. Revenue/Advertising/Naming lists
6. Discuss Grand Opening

ADJOURN:

Motion made by At Large Carlson, Seconded by Star of the North Representative Wourms to adjourn. Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson and ISD 318 Schroeder.

ATTEST:

Respectfully submitted by Cynthia Lyman.