



REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Void Lost Payroll Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Payroll check #82862 issued to Garritt F. Swanson on January 17, 2020 for \$163.92 is lost. Garritt F. Swanson has completed an Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost payroll check #82862, issue a new check and waiving bond requirements for the check issued to Garritt F. Swanson in the amount of \$163.92.