



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, January 14, 2026

5:00 PM

CALL TO ORDER:

2025 Chair Martin called the meeting to order at 5:00PM.

2026 ORGANIZATIONAL MEETING - ELECTION OF BOARD PRESIDENT, VICE-PRESIDENT, AND SECRETARY

Richards nominated Martin for President, Dobbs seconder.

Dobbs nominated Richards for Vice-President, King seconder.

Richards nominated Barr for Secretary, Teigland seconder.

Result: Passed.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, King, Litchke, Martin, Richards, Squadroni, Teigland.

Staff: Amy Dettmer, Director of Library Services

APPROVAL OF AGENDA:

Dettmer presented a contract for a library program to add to the Consent Agenda.

Motion to: approve the agenda with the additional item.

Mover: Richards

Seconder: Casteel

Result: Approved.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve library board meeting minutes from the 12-10-2025 meeting.

Mover: Dobbs

Seconder: Squadroni

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider approval of Library Bill List and review financial reports.

Motion to: approve Library Bill List.

Mover: King

Seconder: Dobbs

Result: Approved unanimously by roll call vote.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a contract for library programs.

4. Consider adopting a resolution accepting donations.

Additional item: contract with Magner for library programs.

Motion to: approve consent agenda.

Mover: Dobbs

Seconder: Teigland

Result: Passed by unanimous roll call vote.

REGULAR AGENDA:

5. Review Aaron Brown article.

Informational- no action taken.

6. Review Open Meeting Law.

Informational -no action taken.

UPDATES:

Friends

Teigland reported on a November book sale.

Foundation

Barr reported the Foundation will meet on 1-15-26.

STAFF REPORTS:

7. Review library reports and statistics.

Dettmer reported there is an opening for a 20-hour a week Circulation employee. It closes 1-23-2026.

Dettmer reported she sent in 2 grant applications. One to ALS for study room upgrades and one for \$500.00 in-kind books from Penguin Random-House with an additional \$500.00 from the Friends group.

Dettmer reported there were 90 volunteers that helped the library in 2025.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:25PM

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 11, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 14, 2026
DETAILED REPORT

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015369-L	84.99
BLACKSTONE PUBLISHING	2219954-L	7.96
BLACKSTONE PUBLISHING	2219959-L	94.00
BLACKSTONE PUBLISHING	2221592-L	3.98
BLACKSTONE PUBLISHING	2219457-L	133.74
BLACKSTONE PUBLISHING	2221088-L	94.00
BLACKSTONE PUBLISHING	2221418-L	94.00
BLACKSTONE PUBLISHING	2220814-L	47.00
BUNES SEPTIC SERVICE INC	9987-L	360.00
DEMCO INC	7736304-L	1,225.84
GARTNER REFRIGERATION CO	107457-L	2,530.00
GARTNER REFRIGERATION CO	107366-L	1,210.00
GARTNER REFRIGERATION CO	107575-L	355.00
INGRAM LIBRARY SERVICES LLC	92570546-L	165.03
INGRAM LIBRARY SERVICES LLC	92695956-L	164.12
INGRAM LIBRARY SERVICES LLC	92582057-L	18.06
INGRAM LIBRARY SERVICES LLC	92582058-L	52.02
INGRAM LIBRARY SERVICES LLC	92582059-L	10.86
INGRAM LIBRARY SERVICES LLC	92582060-L	55.09
INGRAM LIBRARY SERVICES LLC	92582061-L	163.53
INGRAM LIBRARY SERVICES LLC	93028190-L	452.89
INGRAM LIBRARY SERVICES LLC	93028191-L	18.29
INGRAM LIBRARY SERVICES LLC	93028192-L	45.17
INGRAM LIBRARY SERVICES LLC	93028193-L	16.85
INGRAM LIBRARY SERVICES LLC	93028194-L	29.42
INGRAM LIBRARY SERVICES LLC	93167545-L	89.38
INGRAM LIBRARY SERVICES LLC	93200925-L	38.61
INGRAM LIBRARY SERVICES LLC	93200926-L	54.94
LIBRARY IDEAS LLC	120414-L	1,236.32
MIDWEST TAPE LLC	508062729-L	46.48
MIDWEST TAPE LLC	508160460-L	34.84
MIDWEST TAPE LLC	508086855-L	65.97
MIDWEST TAPE LLC	508131639-L	26.99
MIDWEST TAPE LLC	508131640-L	38.99
MIDWEST TAPE LLC	508187369-L	50.23
PERSONNEL DYNAMICS LLC	55197-L	510.60
PERSONNEL DYNAMICS LLC	55231-L	306.36
PERSONNEL DYNAMICS LLC	55216-L	204.24
PERSONNEL DYNAMICS LLC	55207-L	306.36
PERSONNEL DYNAMICS LLC	55248-L	102.12
PLAYAWAY PRODUCTS LLC	520120-L	1,050.60

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 14, 2026

DETAILED REPORT

SANDSTROM'S INC	569026-L	252.36
SCENIC RANGE NEWS FORUM	9057-L	25.00
TECH LOGIC CORPORATION	INV21003879-L	459.86
TRU NORTH ELECTRIC LLC	1604-L	318.43
UNIQUE MANAGEMENT SERVICES INC	6147287-L	186.40
UNIQUE MANAGEMENT SERVICES INC	6149366-L	267.95
VESTIS GROUP, INC	2630504165-L	76.23
VESTIS GROUP, INC	2630499407-L	76.23
VESTIS GROUP, INC	2630480128-L	76.23
VESTIS GROUP, INC	2630494658-L	76.23

TOTAL ALL INVOICES: \$ 13,409.79

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 14, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM		\$ 84.99
BLACKSTONE PUBLISHING		\$ 474.68
BUNES SEPTIC SERVICE INC		\$ 360.00
DEMCO INC		\$ 1,225.84
GARTNER REFRIGERATION CO		\$ 4,095.00
INGRAM LIBRARY SERVICES LLC		\$ 1,374.26
LIBRARY IDEAS LLC		\$ 1,236.32
MIDWEST TAPE LLC		\$ 263.50
PERSONNEL DYNAMICS LLC		\$ 1,429.68
PLAYAWAY PRODUCTS LLC		\$ 1,050.60
SANDSTROM'S INC		\$ 252.36
SCENIC RANGE NEWS FORUM		\$ 25.00
TECH LOGIC CORPORATION		\$ 459.86
TRU NORTH ELECTRIC LLC		\$ 318.43
UNIQUE MANAGEMENT SERVICES INC		\$ 454.35
VESTIS GROUP, INC		\$ 304.92

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 13,409.79

CHECKS ISSUED-PRIOR APPROVAL

AT&T	25-Dec	\$ 54.30
GRAND RAPIDS PAYROLL	LIB - 12/12/2025	\$ 23,078.60
GRAND RAPIDS PAYROLL	LIB - 12/26/2025	\$ 23,117.06
MARCO	570284133-L/DEC25	\$ 165.65
METROPOLITAN	TS053963310001/JAN26	\$ 81.28
MN ENERGY	0507783569-01/OCT25-L	\$ 347.18
MN ENERGY	0507783569-01/NOV25-L	\$ 1,113.79
OPERATING ENGINNERS LOCAL #49	26-Jan	\$ 8,860.00
PAUL BUNYAN COMMUNICATIONS	4026700/DEC25-L	\$ 249.04
PUC UTILITIES	25-Nov	\$ 2,565.01
VISA	25-Nov	\$ 892.50
WASTE MANAGEMENT	25-Nov	\$ 145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 60,615.97

TOTAL ALL DEPARTMENTS: \$ 74,025.76



12/16/2025

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of book club meetings developed for school age children. These programs will be held 1/12/2026, 2/9/2026, 3/16/2026, 4/13/2026, and 5/4/2026.

The Library will pay you \$125 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$175 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Dettmer".

Amy Dettmer
Library Director

These terms are acceptable:

Emily Lindner
Signature

1/16/26
Date

Approved for the Board of Directors:

Amy Dettmer

1/14/26



Diana Magner
34447 Unger Dr.
Grand Rapids, MN 55744

12/16/2025

Dear Ms. Magner:

I am pleased that you will be developing 9 Artastic programs to film for children. These programs will be released on 1/28/2026, 2/25/2026, 3/25/2026, 4/29/2026, 6/24/2026, 7/29/2026, 8/26/2026, 10/28/2026, and 11/25/2026.

The Library will pay you \$125 for each program. This fee will include your prep time, as well as set-up, and filming time. Payment will be made after each program is released. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Dettmer".

Library Director

These terms are acceptable:

A handwritten signature in black ink, appearing to read "Diana Magner".

Signature

A handwritten date in black ink, appearing to read "1-14-26".

Date

Approved for the Board of Directors:

A handwritten signature in blue ink, appearing to read "Jennifer H. Foster".

A handwritten date in blue ink, appearing to read "1-14-26".

RESOLUTION NO. 2026-01
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$1,603.50

Anonymous - \$43.00 for staff appreciation

Grand Rapids Area Library Friends – \$338.32 for book replacements

Gibeau/Maunu/Bignall Families - \$200.00

Hawkinson - \$250.00

Adopted this 14th day of January 2026



, President



, Secretary