

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, April 08, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, April 8, 2026 at 5:00 PM at Grand Rapids Area Library, Meeting Room, 140 NE 2nd Street, Grand Rapids, Minnesota

Chair Martin called the meeting to order at 5:01PM.

CALL OF ROLL:

PRESENT

Member Cyndy Martin
Member Ellen Teigland
Member Sheena Richards
Member Aaron Squadroni
Member Janelle Dobbs
Member Jennifer Barr
Member Amanda King
Member Tabbatha Litchke

ABSENT

Member Beau Casteel

STAFF

Amy Dettmer, Library Director

APPROVAL OF AGENDA:

Library Director Dettmer added 2 motions under FINANCIAL REPORT & CLAIMS.

Motion to approve payment to the city for May-December 2025 janitorial services for \$12,226.69.

Motion to approve payment to the city for 2025 IT services for \$7,600.00.

Member Dobbs made a motion to approve agenda with the addition of the 2 motions. Seconded by Member Teigland.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve Library Board Meeting minutes from 3-11-2026.

Member Dobbs made a motion to approve the minutes. Seconded by Richards.

COMMUNICATIONS:

2. Thank you to Catholic Community Foundation.

Library Director Dettmer reported on the note of thanks sent to the Catholic Community Foundation of Minnesota.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion to authorize payment of the Library Bill List.

Member Barr made a motion to authorize payment of the Bill List as well as the janitorial and IT services. Seconded by Dobbs.

Voting Yea: Member Martin, Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke

CONSENT AGENDA (Roll Call Vote Required):

4. Consider adopting a resolution accepting donations.

Motion made by Member Dobbs to accept the donations. Seconded by Member Teigland.

Voting Yea: Member Martin, Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke

REGULAR AGENDA:

5. Bemidji Public Library article.

Informational-no action taken.

6. City Government Academy Presentations

Library Director Dettmer reported she and Children's Librarian Tracy Kampa presented about the Library at the City Government Academy in March. Participants were engaged and asked great questions.

UPDATES:

FRIENDS:

Member Teigland reported the Friends made just over \$1,500.00 at their last pop-up book sale in March.

FOUNDATION:

Member Barr reported the Foundation will meet April 16 at Community Presbyterian Church.

STAFF REPORTS:

7. Review Library report and statistics.

Library Director Dettmer reported the door bell broke. True North fixed it very quickly.

The Library has been very busy. Instead of being open 5 days a week, people only have 3 days to visit the Library which makes for busy days. In March, the door count was 4,653 with 8,925 items checked out. In comparison, March 2025 had 9,689 items checked out, a decrease of only 8%.

Nicole Johnson reached her 8-year anniversary on April 2.

The annual report was submitted.

Lyman Loveland donated another \$3,000. He has donated \$6,000.00 in 2026.

A sizeable donation of \$10,000 was received recently. It was a gift from Vicki Taylor.

Library Director Dettmer will be attending a Funding/Budget Summit at Arrowhead Library System headquarters on Friday, April 10.

Summer Celebration will take place this summer.

ADJOURNMENT:

There being no further business, the meeting adjourned at 5:26PM.

NEXT REGULAR MEETING IS SCHEDULED FOR MAY 13, 2026, AT 5:00 PM, AT THE GRAND RAPIDS AREA LIBRARY, PROGRAM ROOM, 140 NE 2ND ST. GRAND RAPIDS, MN.

ATTEST: Amy Dettmer, Director of Library Services

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2026
DETAILED REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	15385-L	25.00
CENGAGE LEARNING INC	999102443746-L	94.50
CENGAGE LEARNING INC	999102489555-L	146.95
GARTNER REFRIGERATION CO	108591-L	300.00
GARTNER REFRIGERATION CO	108676-L	558.00
GARTNER REFRIGERATION CO	108592-L	755.05
GARTNER REFRIGERATION CO	108593-L	1,315.00
GOVCONNECTION INC	77389420-L	3.16
GOVCONNECTION INC	77401027-L	212.82
INGRAM LIBRARY SERVICES LLC	95102983-L	18.81
INGRAM LIBRARY SERVICES LLC	95102984-L	37.24
INGRAM LIBRARY SERVICES LLC	95102985-L	23.78
INGRAM LIBRARY SERVICES LLC	95102986-L	16.98
INGRAM LIBRARY SERVICES LLC	95102987-L	284.60
INGRAM LIBRARY SERVICES LLC	95102988-L	27.47
INGRAM LIBRARY SERVICES LLC	94995912-L	38.35
INGRAM LIBRARY SERVICES LLC	94995913-L	34.32
INGRAM LIBRARY SERVICES LLC	94995914-L	38.24
INGRAM LIBRARY SERVICES LLC	95030309-L	25.24
INGRAM LIBRARY SERVICES LLC	95135699-L	24.68
INGRAM LIBRARY SERVICES LLC	95149498-L	124.50
INGRAM LIBRARY SERVICES LLC	95324823-L	25.80
INGRAM LIBRARY SERVICES LLC	95264809-L	25.80
INGRAM LIBRARY SERVICES LLC	95279896-L	99.59
INGRAM LIBRARY SERVICES LLC	95463811-L	517.71
INGRAM LIBRARY SERVICES LLC	95463812-L	11.24
INGRAM LIBRARY SERVICES LLC	95477333-L	51.52
INGRAM LIBRARY SERVICES LLC	95399050-L	16.87
INGRAM LIBRARY SERVICES LLC	95399051-L	32.75
INGRAM LIBRARY SERVICES LLC	95399052-L	34.45
INGRAM LIBRARY SERVICES LLC	95399053-L	17.02
INGRAM LIBRARY SERVICES LLC	95399054-L	33.86
INGRAM LIBRARY SERVICES LLC	95399055-L	207.98
INGRAM LIBRARY SERVICES LLC	95399056-L	25.24
INGRAM LIBRARY SERVICES LLC	95377634-L	22.21
INGRAM LIBRARY SERVICES LLC	95377635-L	25.97
INGRAM LIBRARY SERVICES LLC	95505733-L	261.55
INGRAM LIBRARY SERVICES LLC	95234197-L	66.94
INGRAM LIBRARY SERVICES LLC	95234198-L	16.86

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2026

DETAILED REPORT

INGRAM LIBRARY SERVICES LLC	95234199-L	16.95
INGRAM LIBRARY SERVICES LLC	95234200-L	457.05
INNOVATIVE OFFICE SOLUTIONS LL	IN5075141-L	142.67
MIDWEST TAPE LLC	508530028-L	101.23
MIDWEST TAPE LLC	508592387-L	25.49
PERSONNEL DYNAMICS LLC	55371-L	255.30
PERSONNEL DYNAMICS LLC	55401-L	421.26
PERSONNEL DYNAMICS LLC	55391-L	280.84
PLAYAWAY PRODUCTS LLC	528607-L	372.10
SANDSTROM'S INC	579516-L	164.09
TRU NORTH ELECTRIC LLC	1616-L	306.36
VESTIS GROUP, INC	2630532905-L	96.19
VESTIS GROUP, INC	2630528184-L	89.89

TOTAL ALL INVOICES: \$ 8,327.47

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	25.00
CENGAGE LEARNING INC	241.45
GARTNER REFRIGERATION CO	2,928.05
GOVCONNECTION INC	215.98
INGRAM LIBRARY SERVICES LLC	2,661.57
INNOVATIVE OFFICE SOLUTIONS LL	142.67
MIDWEST TAPE LLC	126.72
PERSONNEL DYNAMICS LLC	957.40
PLAYAWAY PRODUCTS LLC	372.10
SANDSTROM'S INC	164.09
TRU NORTH ELECTRIC LLC	306.36
VESTIS GROUP, INC	186.08

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 8,327.47

CHECKS ISSUED-PRIOR APPROVAL

DIANA MAGNER	032526-L	\$ 125.00
EMILY LINDER	031626-L	\$ 175.00
GRAND RAPIDS PAYROLL	3/6/2026	\$ 20,934.35
MN ENERGY	February, 2026	\$ 1,778.01
MINNESOTA REVENUE	2/1/2026	\$ 52.00
PAUL BUNYAN COMMUNICATIONS	4026700/Mar26-L	\$ 248.92

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 23,313.28

TOTAL ALL DEPARTMENTS: \$ 31,640.75

RESOLUTION NO. 2026-04
A RESOLUTION ACCEPTING DONATIONS


WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

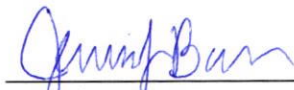
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Arrowhead Library System – \$184.84 for quiet study room upgrades

Adopted this 8th day of April 2026



Cyndy Martin, President



Jennifer Barr, Secretary