



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT September 2023 Commission Meeting

Human Resources

- Employee input process (PDQ) for the Classification/Compensation Study with Gallagher.
- Information Systems (IS) Department development, action request anticipated at the Oct 11 meeting.
- Development of HR employee electronic records system
- Effective September 20, Andy Glusica is no longer with GRPU.
- Doug Trybojevich passed the Master Electrician license test, action request at the Oct 11 meeting.

Community Involvement

- GRPU staff assisted in preparations for the Riverfest event.

Strategic Planning

- Engagement survey analysis, preparation for planning session meetings
- Tues, Sept 26 – 1 to 5 PM - Strategic Planning Session #1 – Best Western, Grand Rapids
- Wed, Sept 27 – 8:30 to 12:30 PM - Strategic Planning Session #2 – Best Western, Grand Rapids

Governance

- Wed, Sept 26 – 5 to 7 PM – MMUA Regional Commissioners Workshop – GRPU Conf Room (attachment)
- Tue, Oct 10 – 4 to 7 PM - joint Council/Commission work session – meet at GRPU then bus tour