



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY
BOARD MEETING MINUTES**
Thursday, November 20, 2025
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, November 20, 2025, at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

ROLL CALL:

Present:

Board Member Tom Neustrom

Board Member Wendy Uzelac

Board Member Cassey Casteel

Board Member Jessica Malmquist

Board Member Megan MacDonnell

Board Chair Stephen Connolly

Absent:

Board Member Butterfield (with Notice)

PRESENT

Board Chair Stephen Connolly

Board Member Tom Neustrom

Board Member Wendy Uzelac

Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

PRESENT

Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

None

APPROVE MINUTES

Approval Of the Minutes for September 18th, 2025.

Motion Made by Board Member Casteel to accept the minutes of September 18th, 2025. Seconded by Board Member Neustrom

PRESENT

Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

Motion made by Board Member Casteel, Seconded by Board Member Neustrom.

Voting Yea: Board Chair Connolly, Board Member Neustrom, Board Member Uzelac, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

1. Consider approving minutes from the September 18th, 2025 regular meeting.

Approval of the Minutes for September 18, 2025/

Motion made by Board Member Casteel, Seconded by Board Member Neustrom.

Voting Yea: Board Member Connolly, Board Member Casteel, Board Member Uzelac, Board Member Malmquist, Board Member MacDonell, Board Member Neustrom.

CORRESPONDENCE:

None

SETTING THE AGENDA:

BUSINESS:

2. Increased traffic on Airport Rd especially after 3:00 PM

(1a.). Urban SDK - discussion

Board Member Neustrom spoke of concerns of increased traffic. Discussion followed with Chief Morgan speaking about a program that Itasca County has the can retrieve data from your vehicle and your cell phone measuring the speed of which you travel on the road. At the time of the meeting, he had not been provided with the data to share with the Board. Chief Morgan as soon that information is available, he will share with board.

Discussion regarding digital speed monitors being placed in other locations around the Grand Rapids area.

3. Shop with a Hero set for December 7th, 2025, start time is 8:00 am at Walmart

Chief Morgan talked about the upcoming Shop with a Hero.

Shop with a Hero started roughly back in 2012 with 20 kids it now has 30 kids being picked to participate. It has been a success since the start.

If any Board Member would like to help with this event, please come to the Grand Rapids Walmart between 8-9 AM Sunday December 7th, 2025

4. Staffing Updates

Captain Ott discussed current staffing for the Grand Rapids Police Department: Currently sitting with 21 officer's total.

5. Predatory Offender Registry

4a. Investigator Brian Mattson

Investigator Mattson spoke about Predatory Offenders residing within the City of Grand Rapids.

6. 2026 Calendar of events

Calendar of Dates and Times of PCAB meetings.

7. We currently have 2 opens for the Police Community Advisory Board and 1 additional opening after the first of the year.

Discussed current openings.

8. Recognition of Services:

Board Member Wendy Uzelac has decided to step down from the Police Community Advisory Board when her term ends January of 2026. We would like to extend a well-deserved Thank you for your 6 plus years of service as the Board Chair and Board member your dedication does not go unnoticed. Thank you.

Thank you to Board Member Wendy Uzelac for her many years of service.

UPDATES:

None

ANNOUNCEMENTS:

Reminder of the Lights in the Pines at the Itasca County Fairgrounds November 26th, 2025.

SET AGENDA FOR NEXT MEETING:

Next Meeting will be January 15th, 2026 @ 4:00 PM

ADJOURN:

Motion made by Board Member Neustrom, Seconded by Board Member Casteel. Voting yea Board Member MacDowell, Board Member Malmquist, Board Chair Connolly, Board Member Uzelac.

Meeting adjourned at 4:54 PM.

Respectfully Submitted:

Jackie Heinrich, Administrative Assistant

PRESENT

Board Chair Stephen Connolly

Board Member Tom Neustrom

Board Member Wendy Uzelac

Board Member Cassey Casteel

Board Member Jessica Malmquist

Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

Motion made by Board Member Neustrom, Seconded by Board Member Casteel.

Voting Yea: Board Chair Connolly, Board Member Neustrom, Board Member Uzelac, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION:

Dan Butterfield - 12/31/2026

Wendy Uzelac - 12/31/2025

Stephen Connolly - 12/31/2026

Cassey Casteel - 12/31/2027

Tom Neustrom - 12/31/2025

Jessica Malmquist - 12/31/2027

Megan MacDonell - 12/31/2026