



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT November 2023 Commission Meeting

GRPU Office Closure

- GRPU offices will be closed on November 10, 2023, in observance of the Veteran's Day holiday
- GRPU offices will be closed on November 23 & 24, 2023, in observance of the Thanksgiving holiday

Human Resources

- Continued work on the Classification/Compensation Study with Gallagher, anticipated completion in Dec
- Initial labor negotiations meeting scheduled for noon on December 7, 2023
- Information Systems (IS) Department development, action request delayed until Dec 13 meeting
- Development of HR employee electronic records system
- PERA Pension presentation to staff on October 31

Community Involvement

- GRPU and City staff working on the City's Climate Adaptation Plan

Strategic Planning

- Draft Strategic & Operational Plan Review (Commission work session) - Wed, Dec 13 – 2:30 PM
- Strategic, Operational Plan, & Scorecard Implementation (staff meeting) - Thu, Dec 14 – 9:00 AM

Governance

- Laserfiche record retention development
- Joint City Council & GRPU Commissioner meeting – follow-up meeting to be scheduled for April 2024